

The Purpose of the Scout Movement is to contribute to the education of young people in achieving their full physical, intellectual, emotional, social, and spiritual potentials as individuals, as responsible citizens and as members of their local, national, and international communities.

Scouts WA is a child safe organisation with zero-tolerance for any harm, abuse, or neglect. Scouts WA values the diversity of our members, including gender, sexuality, race, religion, and ability.

Scouting focuses on youth members fully engaging with the program by supporting and managing those in adult and youth leadership roles.

Role objective	The Program Lead oversees the Plan>Do>Review of Contingent programs.
Role overview	As a key member of the Contingent Support Team, you will report directly to the Contingent Leader and ensure Contingent programs run smoothly and to budget. You will form strong relationships with external service providers and frequently represent the Contingent to negotiate the delivery of goods and services from external providers.
Specific responsibilities	<ul style="list-style-type: none"> Plan and coordinate an engaging program for the Pre-Jamboree Camp. Plan and coordinate a leader chill-out zone onsite at the Jamboree. Plan and coordinate the activity program for a possible Post-Tour. Plan and coordinate thank you functions for adult volunteers. Plan and coordinate thank you functions for Patrol Leaders. Plan and coordinate activities for the Western Australia Contingent HQ. Actively engage in all meetings of the Contingent Support Team. Be a mentor and example to all members attending. Be a member of the advance and rear party.
Key stakeholders	Reports to: <ul style="list-style-type: none"> Contingent Leader Works alongside: <ul style="list-style-type: none"> All members of the Contingent Support Team Roles that report to this role: <ul style="list-style-type: none"> None
Personal attributes	<u>Attitude</u> <ul style="list-style-type: none"> Have enthusiasm for the Vision, Aim, and Principles of Scouting Be a good role model to Youth and Adult Members Be passionate about the Youth Leading Adults Supporting concept Adhere to the Scouts Australia Code of Ethics and Conduct <u>Skills</u> <ul style="list-style-type: none"> Be able to communicate efficiently Be able to manage competing priorities in a changing environment Be able to build relationships and trust with stakeholders across the event Be able to use the Microsoft Office 365 package and online registration systems <u>Knowledge</u> <ul style="list-style-type: none"> Understand and commit to the Scout Promise and Law Understand the Youth Program
Qualifications and experience	<ul style="list-style-type: none"> Be registered as a current member of Scouts WA now and up until the Jamboree in January 2028. Previous experience at a major Scout event.



<p>Time commitment</p>	<p>You will be required to commit time for this role. From July 2026, your commitment will be around 1-2 hours per week as we plan this Jamboree experience for youth members across Western Australia. From January 2027, your commitment will ramp up to 2-3 hours per week as we head into the 12-months leading up to the Jamboree in December 2027.</p> <p>Applicants should ensure they have the flexibility in their time to be able to accommodate this contribution considering their current commitments. They should be available during the lead up to and the full duration of the event including as a member of the advance and rear party. This is a volunteer position.</p>
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Contingent Support Team Structure Chart

