

The Purpose of the Scout Movement is to contribute to the education of young people in achieving their full physical, intellectual, emotional, social, and spiritual potentials as individuals, as responsible citizens and as members of their local, national, and international communities.

Scouts WA is a child safe organisation with zero-tolerance for any harm, abuse, or neglect. Scouts WA values the diversity of our members, including gender, sexuality, race, religion, and ability.

Scouting focuses on youth members fully engaging with the program by supporting and managing those in adult and youth leadership roles.

Role objective	The Deputy Contingent Leader supports the Contingent Leader and broader Contingent Support Team to ensure delivery of a positive and memorable Jamboree experience for all Contingent members.
Role overview	<p>As the Deputy Contingent Leader, you will work across the team to plan an outstanding Jamboree experience for Scouts WA members from across the state. You will support and mentor members of the Contingent Support Team to deliver a positive and rewarding experience for all Contingent members. You'll collaborate with all members of the team to ensure our planning is on track.</p> <p>This position is available to a young adult or an experienced supporting adult. As the Deputy Contingent Leader, you will report directly to the Contingent Leader, who will help you grow into this role over the next 18 months.</p> <p>This position is a development opportunity for a Scouts WA member who is interested in future senior leadership roles, including as Contingent Leader. Ideally, the appointed Deputy Contingent Leader would aspire to be appointed as the Contingent Leader for the next Australian Jamboree in 2031.</p>
Specific responsibilities	<ul style="list-style-type: none"> • Utilise your Scouting knowledge to help market the Contingent to youth members across Western Australia and leverage your Scouting network to grow Contingent membership. • Support adult Contingent members to facilitate a positive and rewarding experience. • Represent the Contingent Leader at meetings as required. • Adopt the role of Contingent Leader should the incumbent be unable to continue in the role. • Work with the Contingent Leader to develop scalable processes and policies. • Implement Contingent processes and policies. • Contribute to all aspects of Contingent planning including risk, logistics, finance, administration, health and wellbeing, transport, and program. • Collaborate across the Contingent Support Team to ensure effective risk plans are developed and implemented. • Work with teams in resolving issues and escalate to the Contingent Leader as required. • Actively engage in all meetings of the Contingent Support Team. • Be a mentor and example to all members attending. • Be a member of the advance and rear party.

Key stakeholders	Reports to: <ul style="list-style-type: none"> Contingent Leader Works alongside: <ul style="list-style-type: none"> All members of the Contingent Support Team Roles that report to this role: <ul style="list-style-type: none"> To be confirmed in negotiation with the appointed Deputy Contingent Leader
Personal attributes	<u>Attitude</u> <ul style="list-style-type: none"> Have enthusiasm for the Vision, Aim, and Principles of Scouting Be a good role model to Youth and Adult Members Be passionate about the Youth Leading Adults Supporting concept Adhere to the Scouts Australia Code of Ethics and Conduct <u>Skills</u> <ul style="list-style-type: none"> Be able to communicate efficiently Be able to manage competing priorities in a changing environment Be able to build relationships and trust with stakeholders across the event Have excellent IT skills, including the ability to use the Microsoft Office 365 package, online registration systems, and complex spreadsheets. <u>Knowledge</u> <ul style="list-style-type: none"> Understand and commit to the Scout Promise and Law Understand the Youth Program
Qualifications and experience	<ul style="list-style-type: none"> Be registered as a current member of Scouts WA now and up until the Jamboree in January 2028. Previous experience at a major Scout event.
Time commitment	<p>You will be required to commit time for this role. From July 2026, your commitment will be around 3-4 hours per week as we plan this Jamboree experience for youth members across Western Australia. From January 2027, your commitment will ramp up to 5-10 hours per week as we head into the 12-months leading up to the Jamboree in December 2027.</p> <p>Applicants should ensure they have the flexibility in their time to be able to accommodate this contribution considering their current commitments. They should be available during the lead up to and the full duration of the event including as a member of the advance and rear party. This is a volunteer position.</p>

Contingent Support Team Structure Chart

