



AUSTRALIAN JAMBOREE | WA CONTINGENT

UNIT HANDBOOK

Version 2

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2 Document management

Version	Date	Editor	Changes
1	20 May 2024	Tom Dowsley	Document creation
2	17 August 2024	Tom Dowsley	Inclusion of communication protocols; incident management flow chart; updated Unit numbers

3 Contingent Support Team

Contingent Leader	Tom Dowsley
Deputy Contingent Leader	Kellee Gibby
Assistant Contingent Leaders	Sam Harris & Avery Leeuwangh
Contingent Support	Danelle Fauntleroy & Ayden Mackenzie
Health & Wellbeing Leads	Kerry Duncan & Jennifer Pitcher
Health & Wellbeing Team Members	Isaac Wetherley, Caitlin Arcus, Natascha Gray, Catherine Walker, Chris Barugh, Sarah Satie, Ben Chalmers & Janine Hart (Modified Diets Liaison)
Logistics Lead	Brett Poole
Logistics Team Members	Gavin Satie, Mark Thorpe & Jay Stavert
Marketing & Communications Lead	Toby Blyth
Program Leads	Ryan Jones & Alice Mrazek-Scriven
Transport Lead	Randall Elkins

4 Child Safe Message

Feeling Safe - Your Rights - a message for our adult members

Everyone in Scouts, youth and adults alike have the right to feel safe and be protected from abuse. No-one is allowed to threaten, hurt or touch another person in a way that makes them feel uncomfortable, unsafe or afraid.

All participants are to be respectful and this applies to all interactions between all participants, youth and adults at the Jamboree.

Youth Members have been told they can raise issues with Adults, and that any concerns will be taken seriously and treated appropriately.

If you have a concern, or a concern is raised with you, you should raise it directly and promptly with the SafeTrans Child Safety Manager. All concerns will be taken seriously and dealt with appropriately.

If a youth member chooses to raise an issue with you it is your role to:

- Hear their concerns.
- Re-assure the youth member you believe their concerns and it is not their fault.
- Raise it through the SafeTrans Child Safety Manager.
- Manage the confidentiality of the person who has trusted you with this information by only sharing the information with the people necessary to support the person raising the issue.

DO NOT

- Try to investigate or solve the issue.
- Discuss the matter with anyone other than the SafeTrans Child Safety Manager unless advised.
- Tell the youth member that you can keep it confidential between you and them.

It is possible that the information revealed may be distressing to you. If you feel this is the case, you are encouraged to ask for help from the support teams onsite.

4.1 Scouts Australia's National Child Protection Policy

The Scouts Australia National Child Protection Policy describes several areas of child protection including strategies for prevention; dealing with reports of abuse; training of all Scouting adults with regards to child protection; and the ongoing education of both adults and youth members. From all the different State and Territory legal requirements, Scouts Australia has selected the highest standard to apply in our comprehensive National policy.

There are four key child protection principles:

- All adults in Scouting must report incidents to the appropriate authority
- Any report will be responded to quickly and positively
- There will be no delay, and strict steps must be followed
- Investigations are not conducted locally - there is an escalated process.

Scouts Australia is committed to an environment of ZERO TOLERANCE toward bullying, neglect and emotional, physical, psychological, or sexual abuse of any kind. Abuse takes many forms and can be perpetrated in many ways, as such Scouts Australia requires all Adults and Children to be aware of child abuse as outlined in National Child Protection Policy and comply with the requirements of this Policy and the Scouts Australia Code of Conduct at all times.

When an incident occurs, your absolute priority is to ensure the immediate safety and welfare of the child. Responding to allegations of abuse must be undertaken with the utmost sensitivity and confidentiality as the welfare of the child is of paramount importance.

Children must be encouraged to report any conduct they feel uncomfortable about and are to be regularly reminded/informed of their rights to feel safe, and action they can take if they do not feel safe.

Without fail, you must immediately report to the Event Team, any disclosure, allegation, or suspicion of abuse of Children, in accordance with National Child Protection Policy and Scouts Australia Code of Conduct.

To ensure you, as an Adult member, play your part in providing the safest possible environment for our youth members, you are required to read the [summary page](#) and download a copy of the [full policy](#).

4.2 Adult behaviour

Furthermore, there are some behaviours by adults at the Jamboree which are unacceptable. These may include:

- Ignoring or disregarding any suspected or disclosed child abuse
- Developing any 'special' relationships with youth members that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children)
- Exhibiting behaviours with youth members which may be construed as unnecessarily physical
- Initiating unnecessary physical contact with children or do things of a personal nature that a child can do for themselves, such as changing clothes
- Engaging in open discussions of an adult nature in the presence of youth members
- Using inappropriate language in the presence of youth members
- Discriminating against any child, on the basis of age, gender, race, culture, vulnerability, sexuality, ethnicity or disability
- Working with children while under the influence of alcohol or illegal drugs.

Alcoholic beverages must not be taken onto the AJ2025 site. It is an offence for minors to purchase or consume alcohol or for persons to supply alcohol to minors. Additional information for Leaders/Adults storing purchased alcohol is available in the Behaviour Policies section of the Jamboree Handbooks.

Under the Tobacco and Other Smoking Products Act 1998 (Qld) smoking is prohibited in all non-designated areas of the AJ2025 site. Adults who smoke on the site, in an area not designated for smoking:

- commit an offence against the Act, to which fines apply; and
- may be immediately evicted from the site.

Designated smoking areas will be marked on the AJ2025 site map and will be primarily in areas only accessed by adults, for example:

- each Sub Camp Headquarters;
- the Leaders Eatery;
- the Witches Hat Building; and
- the Main Arena (back of house).

In Queensland, vapes and electronic cigarette products containing nicotine are illegal unless on prescription and supplied by a pharmacist or through Therapeutic Goods Administration (TGA) processes. Vapes are smoking products and subject to the same laws as tobacco or cigarettes.

5 Blue cards

The Queensland Government does not recognise interstate working with children checks. In order to attend the Jamboree, all Contingent members aged 18 and over at the time of the Jamboree will need a valid Blue Card, which is the Queensland equivalent of a working with children check.

Adults will still need a valid Working with Children Check in Western Australia to maintain your adult membership with Scouts WA.

We strongly recommend that all Contingent members aged 18 and over at the time of the Jamboree work towards **obtaining their Blue Card by 1 September 2024**. Contingent members who do not obtain a Blue Card prior to the Jamboree will not be permitted onsite and will not be eligible for any refund.

Information about how to obtain a Blue Card can be [found here](#).

6 Youth code of conduct

Members of the WA Contingent are reminded that the Scout Law and Promise always applies. This code of conduct is intended to create a safe environment for everyone in our Australian Contingent.

6.1 Be respectful

This code of conduct relies on an understanding of consent. The WA Contingent holds that:

1. Consent has a legal meaning. Where sexual activities are concerned, a person may not legally consent until they are 16 years of age in Queensland; a person is also considered unable to consent if their judgement may be impaired by drugs, alcohol, or fatigue.
2. Whilst travelling as a member of the WA Contingent, there should be no physical or sexual interaction of any kind between children aged 17 and under with members aged 18+. This includes those already in existing relationships.
3. Consent is given freely and voluntarily. This means that consent is not given where there is any coercion; or where negative consequences of withholding consent are real or imagined.
4. Consent is clear, unambiguous, positive, and enthusiastic. Receiving no response is not consent. Reluctant acceptance and/or submission is not consent.
5. Consent and sexual activity. Any unwanted sexual activity, or unwanted touching of a person's body by another person may be sexual assault. For example, it can include kissing or inappropriate touching of a person's breasts, bottom or genitals, or even performing a sexual activity in front of another person.

Respecting others means that all youth and adult members are entitled to privacy:

6. Physical privacy. All members are entitled to have their personal space respected, and members must not make physical contact with any person, or their belongings without clear and unambiguous consent. The Australian Contingent expects every member to have their own bedding and to respect bedding belonging to someone else as that person's personal space. It is the position of the Australian Contingent that Scouting activities are not an appropriate place for sexual activities.
7. Visual privacy. All members are entitled to have privacy for themselves and their belongings and must respect the privacy of others in return. This means that without consent it is not appropriate to observe them as they conduct private activities. It is not appropriate to search their belongings, or speak to others about what we have seen, deliberately or accidentally.
8. Audible privacy. All members are entitled to have privacy and must respect the privacy of others. This means that without consent it is not appropriate to listen to them as they conduct private activities or conversations. It is not appropriate to speak to others about what we have heard, deliberately or accidentally.
9. Digital privacy. Taking and sharing of intimate photo or videos of young people is a crime. Regardless of age, taking intimate photo or videos without consent is a crime, and sharing of intimate photo or videos without consent is a crime. For information about image-based abuse, you can visit the e-safety website (<https://esafety.gov.au/image-based-abuse>). For any photos, it is respectful to ask if people want to be photographed, before taking a photo of them.

Respect for others in this context means respecting their privacy; respecting the decisions that they make in providing consent; and respecting their emotional and mental health.

Respecting others and the program:

1. As a member you should show respect to yourself, as well as all other members, Leaders, volunteers and external operators, as well as the members of the public.
2. You should respect the environment and community.
3. Bullying, discrimination, harassment or assault of any kind has no place in Scouting. You should not engage in any of these activities and are encouraged to report any instances of this to a trusted adult.
4. You should comply with all reasonable directions from supporting adults and external operators.
5. You will have a decent amount of freedom during the event; however, there are many points when it very important to be at the right place at the right time (especially for transport). If you are asked to be somewhere, you have a responsibility to be there on time and follow all instructions.

Failure to follow this code of conduct will result in disciplinary action. Depending on the severity of the offence, possible actions could range from missing activities to being sent home at your own expense. Not knowing the code of conduct is never an excuse and it is your responsibility to know and understand these rules that are put in place to keep the event safe.

Remember to have fun and make the most of your time at the Jamboree; it's not just a two-night camp so don't burn yourself out. Look after your physical and mental wellbeing and look out for the other members. They are your friends, and the event will be far more enjoyable together.

6.2 Do What is Right

You are trusted to follow the rules and ensure that others also follow these rules. In this instance it may mean reminding our friends that their behaviour is inappropriate or reporting that behaviour by speaking with a trusted adult. Doing what is right may include seeking assistance for others who have been using drugs or alcohol.

6.3 Believe in Yourself

If you would like support in discussing, challenging, or reporting inappropriate behaviour, please speak with a trusted adult or a member of the Health & Wellbeing Team.

Should you wish to report a matter anonymously, you can complete the Scouts WA online incident form.

7 Conditions of entry and prohibited items

The Jamboree Executive Committee has published a list of prohibited items and conditions of entry to the AJ2025 site. This policy is [available here](#).

Please note these key points:

- Alcohol is not permitted to be consumed onsite.
- Smoking and vaping is only permitted in designated areas at the Jamboree site.
- Deliveries from external caterers or goods providers (e.g. Uber Eats) will not be permitted onto the AJ2025 site.
- Participants and visitors must always wear their issued identification tag or wristband whilst on-site or on-board Jamboree buses. The identification is to be worn on the outside of all clothing, visible to everyone always.
- Prohibited items include personal knives (Leader multi-tools excluded), glow sticks, laser pointers, and personal drones.

8 Jamboree Unit Organisation

8.1 Jamboree Unit Council

Ensure Unit Council is part of your Jamboree organisation. Jamboree Patrol Leaders (JPLs) are part of the Unit leadership team and should participate in planning prior to the Jamboree and during the Jamboree. Unit Council is essential to Unit management and should be held daily, at a consistent time each day.

Your JPLs are special, so make them feel special!

At a minimum, the Jamboree Unit Council should be involved in making decisions around:

- Patrol formation
- Creation of the Duty Patrol roster
- Creation of the menu for Pre-Jamboree Camp
- Creation of the activity program for Pre-Jamboree Camp
- Creation of the Unit Code of Conduct (time allocated at Pre-Jamboree Camp)
- Unit badge design
- Unit gateway design.

8.1.1 Opportunities for Youth Leadership

There are many other opportunities for youth leadership in the Jamboree Unit. These include:

- Appointing a Unit Treasurer who is responsible for maintaining records of Scouts' pocket money. With support from an adult Leader, the Unit Treasurer could take requests for pocket money from Scouts at a set time each day and keep a record of pocket money balances for each Scout.
- Appointing a Scout to arrange design of the Unit badge.
- Appointing a Scout to arrange design of the Unit shirt (if you choose to arrange one).
- Appointing a Scout to arrange a pre-Jamboree activity to provide opportunities for Scouts to get to know one another.
- Appointing a Scout to organise the Unit market day activity, with support from the AJSL Program.
- Appointing a Scout to create a Unit site map, displaying the location of the sleeping tents, gateway, kitchen, dining shelter and store, with support from the AJSL Logistics.
- Appointing a Scout to create a Unit gear list, with support from the AJSL Logistics.
- Appointing a Tent Captain for each sleeping tent, especially if you organise the tents in age groups. These Scouts would be responsible for keeping the tents in an orderly condition and can be used to facilitate tent inspections.

8.2 Patrol Leaders and Assistant Patrol Leaders

The appointment of effective and capable Jamboree Patrol Leaders is critical to the success of your Jamboree Unit.

All Scouts in a Jamboree Unit should be given an opportunity to have a say in who will become JPLs. There are numerous ways this could be achieved (this is not an exhaustive list):

- Have Scouts nominate themselves for the role of JPL, provide a short biography, and then ask all Scouts in the Unit to vote.
- Have home Unit Leaders nominate Scouts for the role of JPL, have nominated Scouts provide a short biography, and then ask all Scouts in the Unit to vote.
- Have Scouts come up with a list of criteria describing a great JPL, and then use these criteria to identify and appoint the JPLs.

- Have a combined Unit Council meeting with the home Unit Patrol Leaders and ask them to decide on who the JPLs should be.

Usually, JPLs will be either PLs or APLs in their home Unit. It would be advantageous for JPLs to have completed the Scout Leadership Course, although it shouldn't be considered a compulsory prerequisite.

You might like to consider some sort of formal ceremony to invest the Jamboree Patrol Leaders, in recognition of the considerable responsibility afforded to the JPLs.

Once JPLs are appointed, the Jamboree Patrol Leaders can identify Assistant JPLs. You may like to have the JPLs choose the AJPLs after the Patrol lists have been created.

In some circumstances it can pay to have some flexibility around Jamboree Patrol Leaders. For instance, a JPL may choose to 'step-back' for a day or two at the Jamboree to give the AJPL an opportunity to lead. This should be encouraged, especially given the demanding nature of the JPL role.

8.3 Patrol Formation

Once the Jamboree Patrol Leaders have been appointed, they should be provided with an opportunity to create the Jamboree Patrols. As much as possible, the JPLs themselves should take ownership for creating the Patrol lists.

Of course, it will be important to take into consideration personal and confidential issues around the placement of Scouts in Patrols. In some circumstances, the Jamboree Scout Leader will need to maintain the confidentiality of such requirements and will need to explain to the Unit Council that certain combinations of Scouts may not be possible for confidential reasons.

8.4 Position Descriptions

8.4.1 Jamboree Scout Leader

Role objective	Be the adult Leader in charge of a Jamboree Unit.
Role overview	As a key member of the Western Australian Contingent, you will be supported by the Contingent Leader and Deputy Contingent Leader to lead a Jamboree Unit consisting of 36 youth members and five adult Leaders. You will be the key contact for youth members and their families in the lead up to the Jamboree and will work with your adult Leader team onsite at the Jamboree to support a fantastic Jamboree experience for youth members in your Unit.
Specific responsibilities	<p>Plan – Before the Jamboree</p> <ul style="list-style-type: none"> • As soon as practical, contact all those allocated to your Unit to introduce yourself, your team and to establish the Jamboree Unit spirit. • Attend monthly Jamboree Scout Leader meetings with members of the Contingent Support Team. • Through discussion with your Assistant Jamboree Scout Leaders, negotiate the allocation of roles – Logistics, Program, and Health & Wellbeing. • Through discussion with all members of the Jamboree Unit, select Patrol Leaders and Assistant Patrol Leaders to form a Unit Council. • Oversee the involvement of your Unit in the Pre-Jamboree Camp (PREJAM). • Arrange between the home Groups involved, the provision of equipment not supplied by the Western Australian Contingent. • Oversee distribution of merchandise to your Jamboree Unit. • Develop a roster that ensures all the Leaders have at least two (2) days off, provides for a daily Duty Leader responsible for overseeing daily Unit operations, and ensures at least one Adult Leader is always present on your Unit site. • Appoint a Duty Leader each day who is responsible for overseeing Unit operations such as food collection, laundry, and cooking, and assisting the Duty Patrol as required. • Work with the Unit Council to establish a system so that you know where all Unit members under your charge are, what they are supposed to be doing, and when they are due back. • Establish a system to supervise the correct storage and administration of medications as appropriate. • Establish a system to always ensure the security of your site, of general property, and of valuables. <p>Do – Onsite at the Jamboree</p> <ul style="list-style-type: none"> • Through the implementation of the Patrol System and the regular conduct of Unit Council meetings, ensure a high standard of camping and hygiene is maintained. • Attend the onsite meeting for Jamboree Scout Leaders. • Encourage all youth members to participate fully in the Jamboree program. • Ensure strict adherence by all adult Leaders to the rule that no alcohol will be consumed at the event. • Support the health and wellbeing of all youth and adult members in your Unit, escalating matters to the Contingent Health & Wellbeing Team where appropriate. • Be cooperative and extend courtesy to fellow Leaders, liaison personnel and neighbouring Jamboree Units. If difficulties or differences arise which cannot be amicably adjusted, refer to Western Australia Contingent personnel as appropriate. • Follow incident reporting processes at necessary. <p>Review – After the Jamboree</p> <ul style="list-style-type: none"> • Complete the post-event survey. • Oversee collection of equipment and return to home groups associated with your Jamboree Unit.

8.4.2 Assistant Jamboree Scout Leader – Program

Role objective	Assist the Jamboree Scout Leader to support youth members in your Jamboree Unit for the duration of the Jamboree, with a particular focus on supporting youth members to engage in the Jamboree program.
Role overview	Along with other adult Leaders in your Jamboree Unit, and under the leadership of your Jamboree Scout Leader, you will support youth members in your Jamboree Unit. You will camp and eat with your Jamboree Unit onsite at the Jamboree.
Specific responsibilities	<p>Plan – Before the Jamboree</p> <ul style="list-style-type: none"> • Attend the Pre-Jamboree Camp and building connection amongst members of your Jamboree Unit. • Organise the design of a badge for your Jamboree Unit in line with arrangements put in place by the Western Australia Contingent. • Support the Jamboree Unit Council to plan, do and review a suitable market day activity. • Plan for a suitable and impressive gateway to your Unit site. <p>Do – Onsite at the Jamboree</p> <ul style="list-style-type: none"> • Encourage all Scouts to participate fully in the Jamboree Program through promotion of all Jamboree activities. • Ensure Unit members are correctly uniformed / equipped and attend activities on time. • Assist with general supervision of the Unit site and youth members. • Other duties as requested by the Jamboree Scout Leader. <p>Review – After the Jamboree</p> <ul style="list-style-type: none"> • Complete the post-event survey.

8.4.3 Assistant Jamboree Scout Leader – Logistics

Role objective	Assist the Jamboree Scout Leader to support youth members in your Jamboree Unit for the duration of the Jamboree, with a particular focus on organising equipment necessary for the safe and effective operation of your Jamboree Unit campsite.
Role overview	Along with other adult Leaders in your Jamboree Unit, and under the leadership of your Jamboree Scout Leader, you will support youth members in your Jamboree Unit. You will camp and eat with your Jamboree Unit onsite at the Jamboree.
Specific responsibilities	<p>Plan – Before the Jamboree</p> <ul style="list-style-type: none"> • Attend the Pre-Jamboree Camp and building connection amongst members of your Jamboree Unit. • Arrange between the home Groups involved, the provision of the equipment required for a ten-day standing camp, additional to any items that may be issued by the Western Australian Contingent and Jamboree Executive Committee. • Assist with the packing duties before the Jamboree. • Be prepared to pack your Unit equipment for transport to the Jamboree during your allocated timeslot on 9-10 November 2024 at Manjedal Activities Centre in the crates provided by the Western Australian Contingent. <p>Do – Onsite at the Jamboree</p> <ul style="list-style-type: none"> • Liaise with the Food Distribution Point and Subcamp HQ (gas/ice) regarding ration supplies as required. • Monitor stores to ensure correct storage, timely ordering, and return/disposal of excess food. • Establish separate and sufficiently private arrangements for accommodation for all personnel in your Jamboree Unit. • Upon arrival at the Unit site, supervise and assist with the erection and establishment of the campsite to ensure the safe, comfortable, and enjoyable operation of the Unit and its members for the period of the Jamboree. • Ensure the Unit site and adjacent area is kept in a clean and tidy condition and left so on departure. • Assist with general supervision of the Unit site and youth members. • Other duties as requested by the Jamboree Scout Leader. <p>Review – After the Jamboree</p> <ul style="list-style-type: none"> • Complete the post-event survey. • Assist with unpacking duties after the Jamboree, including collection of Unit equipment during your allocated timeslot on 8-9 February 2025 at Manjedal Activities Centre.

8.4.4 Assistant Jamboree Scout Leader – Health & Wellbeing (two per Unit)

Role objective	Assist the Jamboree Scout Leader to support youth members in your Jamboree Unit for the duration of the Jamboree, with a particular focus on the health and wellbeing of all members of your Jamboree Unit.
Role overview	Along with other adult Leaders in your Jamboree Unit, and under the leadership of your Jamboree Scout Leader, you will support youth members in your Jamboree Unit. You will camp and eat with your Jamboree Unit onsite at the Jamboree. You will work with the other Assistant Jamboree Scout Leader (Health & Wellbeing) to ensure the health and wellbeing of all members of your Jamboree Unit.
Specific responsibilities	<p>Plan – Before the Jamboree</p> <ul style="list-style-type: none"> • Attend the Pre-Jamboree Camp and building connection amongst members of your Jamboree Unit. • Review medical and dietary information for all Unit members prior to the Jamboree so you are fully aware of any special requirements. • Establish plans to put in place any special requirements to support the health and wellbeing of all Unit members for the duration of the Jamboree. <p>Do – Onsite at the Jamboree</p> <ul style="list-style-type: none"> • Establish a system to supervise the correct storage and administration of any / all medications as appropriate. • Monitoring washing and any other health or hygiene related aspects of all Unit members – youth and adult. • Maintain the Unit first aid kit. • Liaise with Contingent Health & Wellbeing Team in any cases where incidents cannot be managed on the Unit. • Recognise personal problems (for example, homesickness) and if necessary, arrange support through the Contingent Health & Wellbeing Team. • Ensure all Unit Leaders receive adequate time off (at least two separate days). • Be aware of any Scouts or Leaders with special diets, and ensure appropriate care is taken to provide suitable meals. Liaise with the Food Distribution Point to ensure appropriate food rations are supplied, particularly in the first few days of the Jamboree. • Be aware of any Scouts or Leaders with additional needs, and know how to provide relevant care. The Contingent Health & Wellbeing Team is available to support you with this aspect of your role. • Maintain records as per Scouts WA policies and procedures, and make these available for daily collection by the Contingent Health & Wellbeing Team. • Assist with general supervision of the Unit site and youth members. • Other duties as requested by the Jamboree Scout Leader. <p>Review – After the Jamboree</p> <ul style="list-style-type: none"> • Complete the post-event survey.

8.4.5 Carer

Role objective	<p>A carer is an adult member who is appointed to support a single youth member to engage in the Jamboree experience.</p>
Role overview	<p>This role description applies to volunteer or family-based carers supporting a youth member at the Jamboree, such as a parent or family member. For employed or contractor-based carers (such as Community Support Worker, Personal Care Attendants, Residential Support Worker, and the like), this role description provides context in relation to the Jamboree and should be read in conjunction with existing position or role descriptions.</p> <p>Carers of youth members are non-uniformed Adult Supporters who are permitted to assist the youth member in their care at the Australian Jamboree. They can be family or parent carers or external organisation carers (ongoing or casual). Carers of youth members not permitted to be involved in youth member activities unless they are under the guidance of a trained Leader holding a Certificate of Adult Leadership. They must hold a Working with Children Check and meet the requirements of a Carer, including Child Safe Scouting and Workplace Health and Safety Training. Their focus is a single youth member rather than the wider supervision of all youth on an activity.</p>
Specific responsibilities	<p>Plan – Before the Jamboree</p> <ul style="list-style-type: none"> • Attend the Pre-Jamboree Camp in September 2024. • Work with the Jamboree Scout Leader and members of the Contingent Support Team to ensure a support plan is in place and well understood by all parties prior to departure for the Jamboree. <p>Do – Onsite at the Jamboree</p> <ul style="list-style-type: none"> • Based on the needs of the youth member, and under the guidance of the Jamboree Scout Leader, the Carer should assist and support them in relation to their needs so that they can participate more fully in the program and activities. • Communicate with the Jamboree Scout Leader, Jamboree Line Leaders, Health & Wellbeing Team Members, and youth member using a variety of methods in a positive, encouraging, and engaging manner. • Some youth members may need assistance that would otherwise be considered a breach of our standard procedures, such as helping a youth member toilet, shower, or sharing a tent. These exceptions can be made, but these needs should need to be discussed with parent/guardian and be part of a Support Plan well documented and understood by all stakeholders. The youth member’s view needs to be considered. • Provide appropriate supervision and risk management of the youth member in their care. • Create a climate of inclusivity and doing your best. • Travel to and from the Jamboree with the youth member in their care as per the travel arrangements put in place by the Western Australian Contingent. • Attend all offsite activities with the youth member in their care. <p>Review – After the Jamboree</p> <ul style="list-style-type: none"> • Complete the post-event survey.

8.4.6 Daily Unit Duty Leader (optional suggestion)

Role objective	Ensure the effective operation of your Unit campsite.
Role overview	The Duty Leader is responsible for overseeing the effective operation of the Unit campsite. Each Jamboree Scout Leader and Assistant Jamboree Scout Leader could take on this role at different points throughout the Jamboree to ensure workload is equitably shared amongst the adult leadership team.
Specific responsibilities	<p>Do – Onsite at the Jamboree</p> <ul style="list-style-type: none"> • Support the Duty Patrol of the day. • Assist the Duty Patrol Leader to create a plan for their duty day (e.g. the day before). • Ensure the Duty Patrol is woken at a suitable time. • Ensure meals are served at the agreed time. • Assist the Duty Patrol Leader to coordinate the collection of rations from the Food Distribution Point and Subcamp HQ (ice/gas). • Supervise the operation of the Unit kitchen and store. • Liaise with the Assistant Jamboree Scout Leader (Logistics) to monitor stores to ensure correct storage, timely ordering, and return/disposal of excess food. • Liaise with the Food Distribution Point and Subcamp HQ (gas/ice) regarding ration supplies as required. • Ensure there is always an Adult Leader present at your Unit site. • Assist with general supervision of the Unit site and youth members. • Other duties as requested by the Jamboree Scout Leader.

8.5 Sample Unit roster

Below is a sample roster for adult Leaders in a Jamboree Unit at AJ2025. Note that each adult Leader must have at least two scheduled days off over the course of the Jamboree. It is recommended that all Leaders be on duty for the set up day on 6 January 2025, and the packing day on 15 January 2025.

	Jamboree Scout Leader	AJSL – Program	AJSL – Logistics	AJSL – Health & Wellbeing	AJSL – Health & Wellbeing
Day 1 (Arrive) 5 Jan 25	Duty Leader				
Day 2 6 Jan 25	Duty Leader				
Day 3 7 Jan 25	Day Off	Duty Leader	Acting JTL		
Day 4 8 Jan 25		Day Off	Duty Leader		
Day 5 9 Jan 25			Day Off	Duty Leader	
Day 6 10 Jan 25				Day Off	Duty Leader
Day 7 11 Jan 25	Duty Leader	Day Off			Day Off
Day 8 12 Jan 25	Day Off	Duty Leader	Acting JTL		
Day 9 13 Jan 25			Duty Leader	Day Off	
Day 10 14 Jan 25			Day Off	Duty Leader	Day Off
Day 11 (Packing) 15 Jan 25					Duty Leader
Day 12 (Depart) 16 Jan 25	Duty Leader				

9 Jamboree Unit Code of Conduct

A Unit Code is a way of expressing how members of members of the Unit are going to act, what acceptable behaviour is, and how the Unit will operate. Every Jamboree Unit should have a Unit Code developed by its members. You'll have time allocated to create your Unit Code at the PREJAM in September.

A Unit Code is about:

- How we treat ourselves and each other
- Respecting our environment
- Looking after possessions and property – both ours and everyone else's.

In many ways, it's how we live by the Scout Promise & Motto!

9.1 How to Develop Your Unit Code

Plan:

- Read through these instructions; make sure you understand all of it.
- Decide how you're going to break up the task and make sure the leaders of each small group know what they're doing (Patrol Leaders).

Do:

- Patrols meet and discuss the Scout Code. They should cover the key areas that are important to them and draft ideas for inclusion in the whole Unit's Code. Make sure that everyone can provide input.
- A foundation for the discussion could be based around the Scout Promise and Law.
- It may help to think about grouping your thoughts into 'What We Do' and 'What We Don't Do', but remember that it is up to you how you present your Scout Code. Would pictures help? Does your constitution already have a helpful basis you could start from? There are no right or wrong ways to do this!

Review:

- The Unit Council then comes together to collate all of the teams' feedback. Don't forget, it's hard to follow a document that is too long or hard to remember! Make sure that your Scout Code covers the key areas:
 - respecting each other
 - building resilience against bullying and harassment
 - the environment, and
 - possessions / property.
- Present the document back to the whole Unit and make sure everyone is happy with what is included.
- Have everyone, including the Leaders, sign the Code to say that they will live by it.
- Display your Unit Code up on your Unit bulletin board for everyone to see!

10 Jamboree Units

Sub-Camp	Unit Number	Original Unit Number	Jamboree Scout Leader	Home Scout Groups
Cheeli	C003	Unit 4	Vanessa Ormonde	Carey Park Scout Group Rockingham Scout Group Rossmoyne Shelley Scout Group Salter Point Scout Group International
Cheeli	C005	Unit 7	Steve Foulis	Atwell Scout Group Canning Sea Scout Group Dun Craig Scout Group Mindarie Scout Group Mosman Bay Sea Scout Group Wembley Downs Scout Group
Cheeli	C035	Unit 13	Chris Gray	Boulder Scout Group Bullcreek Leeming Scout Group Katanning Scout Group Maida Vale Scout Group
Cheeli	C039	Unit 9	Megan Kelman	Bibra Lake Scout Group Carramar Scout Group Donnybrook Scout Group Esperance Scout Group International
Cheeli	C063	Unit 2	Ana Coelho	Bateman Winthrop Scout Group Kalamunda Scout Group Newman Scout Group International
Fraser Coast	FC004	Unit 1	Melissa McCabe	Baldivis Scout Group Busselton Sea Scout Group Manjimup Scout Group Secret Harbour Scout Group International
Fraser Coast	FC015	Unit 14	Evan Roberts	Geraldton Scout Group Southern River Scout Group Victoria Park Scout Group Walliston Scout Group Woorree Scout Group
Fraser Coast	FC021	Unit 3	Tristan Barugh	Chittering Scout Group Gingin Scout Group Karratha Scout Group Liddelow Scout Group Riverton Scout Group Wanneroo Scout Group Waylen Bay Scout Group Willetton Scout Group
Fraser Coast	FC036	Unit 5	Sarah Hamilton	Albany Scout Group Denmark Scout Group Fremantle Sea Scout Group Hampton Park Scout Group Plantagenet Scout Group WA Lone Scout Group International

Sub-Camp	Unit Number	Original Unit Number	Jamboree Scout Leader	Home Scout Groups
Fraser Coast	FC046	Unit 6	Ian Hobbs	Cambridge Scout Group Ellenbrook Scout Group Hammersley Scout Group Joondalup Scout Group Kwinana Scout Group
Fraser Coast	FC058	Unit 11	Matthew Stobie-Tyack	Falcon Scout Group Goollelal Greenwood Scout Group Kinross Scout Group Margaret River Scout Group Padbury Scout Group Willagee Kardinya Scout Group
Fraser Coast	FC067	Unit 10	Tom Liddelow	Cottesloe Scout Group Darlington Scout Group Eastern Hills Scout Group Maddington Scout Group Midland Scout Group Subiaco Scout Group Warnbro Sound Scout Group
Tuan	T004	Unit 8	Chloe Lock	Carlisle Scout Group Floreath Scout Group Herne Hill Scout Group Leschenault Scout Group North Beach Scout Group Pelican Point Sea Scout Group Roleystone Scout Group
Tuan	T023	Unit 12	Kevin Burbidge	Bayswater Sea Scout Group Bunbury Sea Scout Group Byford Scout Group Mundaring Scout Group International
Tuan	T035	Unit 15	Lee Hutcheson	Venturer Scout participants Mixed Scout Groups

11 Jamboree Program

The program for AJ2025 includes a range of onsite and offsite activities with evening entertainment every night. More details about the Jamboree program can be found [here](#).

11.1 WA Contingent Receptions

11.1.1 Patrol Leaders

A thank you reception will be held for all WA Patrol Leaders during the Jamboree. The function will be hosted at the WA Contingent HQ. Details on the date and time will be communicated closer to the Jamboree.

11.1.2 Adult volunteers

A thank you reception will be held for all WA volunteer adults and Venturer Scout Service Leaders during the Jamboree. Two separate functions will be held on different days so Units can maintain a level of supervision in their Unit campsite. The function will be hosted at the WA Contingent HQ. Details on the date and time will be communicated closer to the Jamboree.

11.2 Visitor Days

At AJ2025, there will be three Visitors Days when families can attend the Jamboree Site in Maryborough, Queensland:

- Friday 10 January 2025
- Saturday 11 January 2025 (Future Scout Day)
- Sunday 12 January 2025.

You can book in to visit the Jamboree on one of these three days. It's a chance to see what the Jamboree has to offer, and what life is like at this incredible camp. All visitors will need to book to attend a Visitors Day. Bookings will open on 1 October 2024, information on how to book will be released on our social media in late September. [Check here](#) more further updates.

11.3 Leader Tours and Shuttle Bus

The Jamboree will offer a selection of offsite Leader Tours for adults on their scheduled days off. There will most likely be a cost involved in these tours, as well as a booking process.

The Jamboree will also operate a shuttle bus between the Jamboree site and Maryborough throughout the Jamboree. Further details will be communicated once available.

11.4 Badge swapping

This is an important Scouting tradition, promoting interaction between members of different Contingents and expanding Scouts' knowledge of the breadth of Scouting.

It is desirable to set some fundamental swapping principles and guidelines during pre-Jamboree activities. For example, swapping one for one, like for like, honest trading, no buying or selling except from recognised outlets such as Contingent Headquarters, Badgers Club. It is best to make some suggestions to Scouts about the most popular swap items, e.g. district and Contingent badges, name tapes, Unit scarves etc. and the value/importance of some badges that they may not wish to swap. At no time should a youth member feel that he/she cannot say no to swapping a badge that they want to keep.

Leaders should encourage and show an interest in badge swapping, provide time for Scouts to undertake this activity and welcome badge swappers from other Units onto the site (after all social interaction is what the Jamboree is all about). But keep an eye on what takes place!

11.5 Gateways

One of the best ways to get all the Scouts involved in building an identity for the Jamboree Unit is to work together on designing and building pieces for a gateway.

Gateways are a traditional Jamboree feature and offer a golden opportunity for the Scouts to identify their site and have something to be uniquely proud of. Preplanning is essential and the design should reflect the interests of the localities of Unit members, the Jamboree theme and should not be too parochial. Important features to be included are the Unit number and the home Units of the Scouts and Leaders.

12 Post-Tour

Further details will be provided in future version of this handbook.

12.1 Post-Tour Units

Further details will be provided in future version of this handbook.

13 Finance

13.1 Payments

Jamboree payments should be made in line with the published payment schedule, available online [here](#).

13.2 Pocket Money

Suggestions for managing pocket money in your Jamboree Unit will be provided in future version of this handbook.

14 Incident management

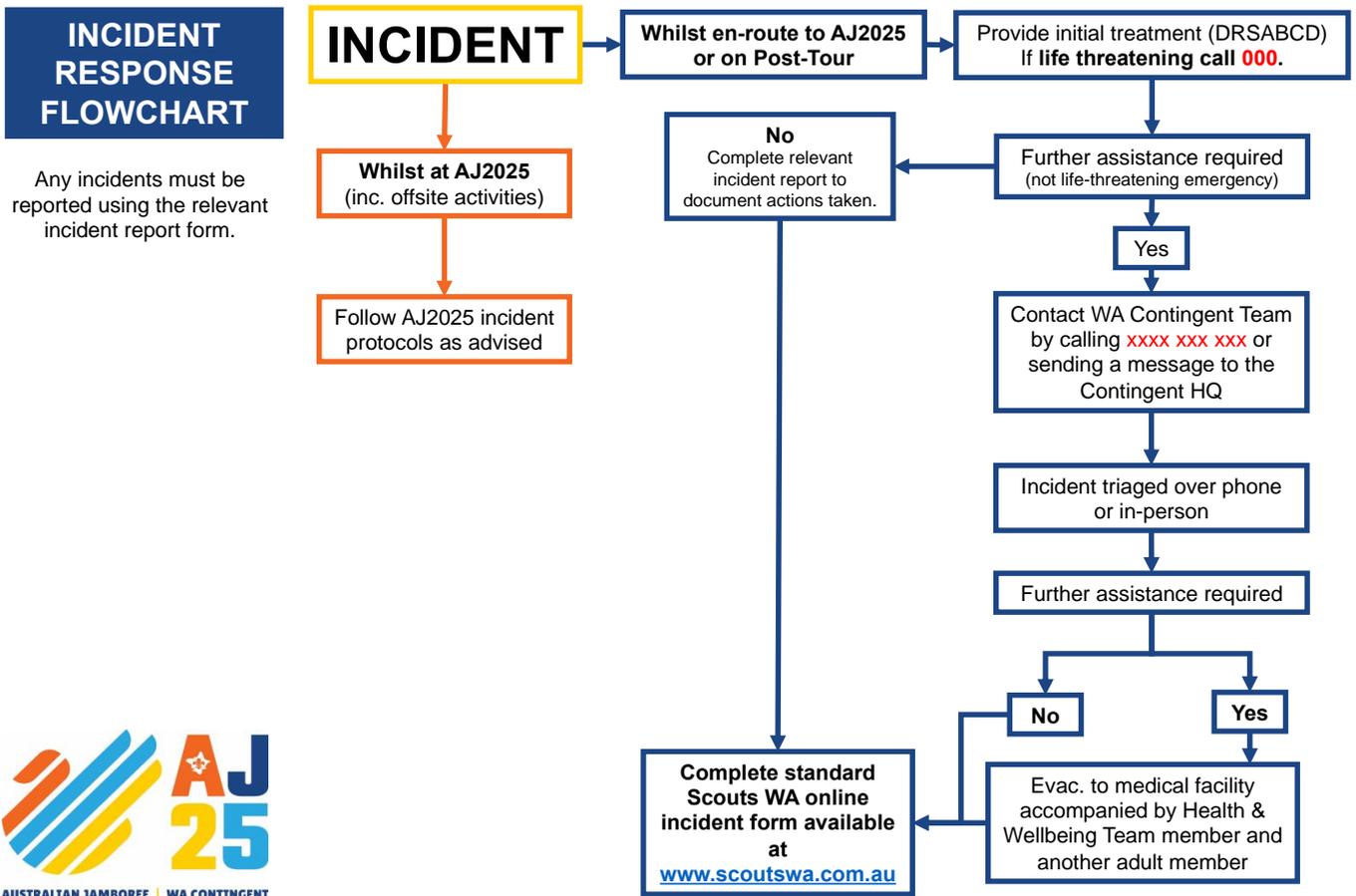
Incidents may occur from time to time during the Jamboree, on Post-Tour, and whilst travelling to/from Queensland. All incidents should be reported via the appropriate channels.

A detailed incident reporting process for incidents at the Jamboree will be communicated to adults via the Jamboree Handbook published by the Jamboree Executive Committee.

For incidents that occur during travel and whilst on post-tour, the standard Scouts WA incident reporting process applies, with the exception that the WA Contingent Team should be notified via phone or in-person if further immediate assistance is required.

Incidents **at the Jamboree** (including offsite activities) should be reported through the incident reporting framework as advised by the Jamboree Executive Committee. If you need additional support, contact the WA Contingent Team.

Incidents **during travel** to and from Queensland, and whilst **on post-tour**, should be reported to the WA Contingent Team via phone or in-person. At the earliest possible time, an incident report using the standard Scouts WA online incident form should be completed.



Note: the phone number referenced in this flow chart will be updated prior to our departure for Queensland.

15 Communication

15.1 Suggested Agenda – Jamboree Unit Briefing

Try to hold at least on pre-Jamboree meeting with all parents/guardians from your Unit in attendance. These meetings will help Leaders and Scouts get to know each other and the parents/guardians. This way any potential problems can then be sorted out before you get to Maryborough.

Here is a suggested agenda:

1. Welcome
2. Introduction – introduce Leaders and ask each Scout to stand up, say their name and a few words about themselves.
3. Background to Jamborees – show slides or the video. Talk about the concepts of Jamboree organisation, structure, operation, program, and youth leadership.
4. Bulletins/newsletters – check they have been received, read, and understood.
5. Gear – personal and Unit
6. Hygiene – personal hygiene, clothes washing, care of personal gear, first aid and medical arrangements
7. Administration – Unit banking, pocket money, valuables
8. Transport – Unit members' personal gear, Unit gear, confirmation of travel arrangements
9. Souvenirs – Contingent items, ordering
10. Activities – onsite, offsite, arenas, badge swapping
11. Formation of Patrols – announcement of Jamboree Patrol Leaders and patrol members, selection of patrol names, give patrols an activity or game to do outside
12. Parent/guardian session – Jamboree address, emergency telephone number, seek advice on medical or other problems, children's responsibilities, advise Leaders available to discuss matters
13. Questions – be available and patient, for many this will be the first time being away from home for an extended period.

15.2 Social media

Jamboree Units are welcome to set up their own Unit social media pages for communication of the Jamboree experience to families back in Western Australia. Set up and monitoring of these social media pages is the responsibility of the Jamboree Scout Leader (who could delegate this role to another adult in the Unit). Such pages should abide by standard Scouts WA policies and procedures relating to social media and online conduct.

15.3 Contact with families in an emergency

In the event of an emergency, the Western Australia Contingent Support Team will contact parents/guardians or families if this should be necessary. This will apply to all contacts resulting from incidents while Contingent members are in transit or at the Jamboree.

The Contingent Leader or their delegate is responsible for making calls in these circumstances because he/she will decide when sufficient detail and facts are known to be able to justify the contact. Our aim is to ensure clear and accurate communication so as not to scare or mislead parents/guardians or families.

Therefore, please stress to the Scouts in your Jamboree Unit that they must report any sickness or accident to one of their Leaders and should not call home.

15.4 Emergency messages

As you can appreciate, it will be difficult for messages from home to be given to Scouts and Leaders at the Jamboree campsite. Parents/guardians and families should understand that all messages from home should be directed to the Western Australia Contingent Support Team.

The following telephone number will be available for external queries or enquiries for the Jamboree, in the immediate days preceding and during the event: **to be advised**.

The Contingent Support Team cannot handle messages of a general nature. In these cases, Scouts and Leaders will have access to public telephones from which to contact people at home. Suitable times should be arranged as necessary before leaving for the Jamboree.

15.5 Mailing address

Parents are encouraged to send care packages via mail – Scouts experience a great sense of excitement upon receiving a package through 'snail mail'.

Mail should be addressed to:

Recipient full name
Recipient Unit number
Western Australia Contingent
26th Australian Jamboree
Address to be confirmed

Post boxes will be available onsite at the Jamboree for outgoing mail. Stamps will be available for sale, although Scouts may like to take a few self-addressed envelopes with pre-attached stamps to write letters home.

15.6 Mobile device guidelines

The Western Australia Contingent acknowledges that technology has become an important tool in our society. However, the Contingent also recognises the wellbeing, child safety, security, and logistical risks around mobile technology.

The Contingent has released these guidelines to assist Jamboree Scout Leaders, Scouts, and their parents/guardians in deciding whether to take mobile devices to the Jamboree.

- The Contingent will accept no responsibility for lost, stolen or damaged mobile devices.
- There will be no charging facilities made available to Scouts at any time during the Jamboree.
- Large portable electronic devices such as laptops, iPads and portable electronic gaming devices should not be brought to the Jamboree.
- Jamboree Units cannot decide to ban youth members in their Unit from bringing their mobile device. However, Unit Councils are responsible for determining specific rules for use of mobile devices in their Jamboree Unit. The Jamboree Scout Leader should provide advice to the Unit Council.
 - For example, the Unit Council may decide that mobile devices can be accessed after dinner and before bedtime each day. At all other times, mobile devices should be securely stored in the Unit safe.
- Jamboree Scout Leaders may request that Scouts and their parents/guardians sign an informal contract regarding use of the mobile device at the Jamboree.

Scouts are not to use their personal electronic device in a sleeping tent, inside toilet/shower facilities or in other changing areas. Scouts who choose to break this rule will find their device confiscated for the duration of the event, and, depending on the circumstances, may be asked to leave the Jamboree. Confiscated devices will be stored at Contingent HQ and handed back to parents at the end of the Jamboree.

15.7 Contacting the WA Contingent during the Jamboree

There are a variety of methods available to contact the WA Contingent Team during our trip:

- Visit us in person at the WA Contingent HQ in the mall.
- Call us on **xxxx xxx xxx**. This number will be monitored 24/7 from 4 January 2025 till 21 January 2025. The phone number is predominately for urgent matters – for non-urgent matters, please visit or email.
- Email us at jamboree@scoutswa.com.au. This email address will be monitored throughout the Jamboree.

Note: the phone number referenced will be updated prior to our departure for Queensland.

15.8 Onsite communications

For adults and Venturer Service Leaders onsite at the Jamboree, our communication tool will be Microsoft Teams.

All adults and Venturer Service Leaders will be added to a Microsoft Team with a series of channels established. Most channels will be for one-way announcements from the Contingent Support Team. A two-way communication channel will be available for Jamboree Scout Leaders.

We recommend that all adults in the Contingent download the Microsoft Teams app on their smartphone and become familiar with the functionality of the app before we arrive at the Jamboree.

16 Logistics

Jamboree Units will need to work together to provide sufficient gear to meet their needs. Selected gear will be provided by the Western Australian Contingent and the Jamboree Executive Committee, as outlined in the unit gear list below.

Gear will be transported to the Jamboree site in enclosed wooden crates. Each Unit will be allocated two wooden crates. Units will be required to bring their Jamboree equipment to the gear pack day at Manjedal Adventure Centre during their allocated timeslot on 9-10 November 2024. Units will pack their gear into the crates provided. The crates will then be transported to Queensland in shipping containers and delivered direct to Unit sites. When you arrive onsite, your two wooden crates will be ready and waiting for you to set up your campsite. The reverse process will take place for bump out and return of gear to Western Australia.

Quantity per Unit	Height (mm)	Length (mm)	Width (mm)	Weight	Image
2	Internal: 1070 External: 1170	Internal: 2210 External: 2270	Internal: 1110 External: 1170	Max. 1,000kg per crate	

16.1 Unit Gear List

The equipment list below is a suggested list for Jamboree Units. Items provided by the Jamboree and the Contingent will automatically be provided to every WA Unit – you do not need to request items. Jamboree Units will need to work with Scout Groups to source items listed as being provided by the Unit.

You are not restricted to the items listed. If there are other items you wish to pack into your Unit crate you can pack those items, so long as they fit and each of your containers do not exceed one (1) tonne in gross weight.

Item	Qty	Use location	Comments	Provider
Clothes line	1	Clothes Line		Unit
Pegs clothes	100	Clothes Line		Unit
Bench chair folding or similar	14	Dining Fly	Enough seating for Unit	Unit
Dilly bag holders	1	Dining Fly	Optional - rope or timber with hooks	Unit
Noticeboard ply	1	Dining Fly		Unit
Table folding 1.8m plastic	7	Dining Fly		Contingent
Tent 11x11 dining shelter with extension	1	Dining Fly		Contingent
Wall Clock (+Battery)	1	Dining Fly	Optional	Unit
Fence twine 500m	1	Fence		Unit
Garden stakes	24	Fence		Unit
Safety mesh barrier 50m	2	Fence		Unit

Item	Qty	Use location	Comments	Provider
Star Picket Caps	18	Fence		Unit
Star pickets 1.3m	12	Fence		Unit
Star pickets 1.65m	6	Fence		Unit
Gateway structure poles	TBC	Gateway		Jamboree
Lashing ropes 4m	20	Gateway		Unit
LED solar xmas lights or similar	2	Gateway	Optional	Unit
Unit In/Out board	1	Gateway		Unit
Buckets fire plastic red	8	Initial Issue	Fire Safety - Sand/water around Unit tent area	Jamboree
Cleaning supplies / pantry starter pack	2	Initial Issue	Specific contents to be advised	Jamboree
Fire blanket	1	Initial Issue		Jamboree
Fire extinguisher powder type	1	Initial Issue		Jamboree
BBQ	2	Kitchen	1 Large BBQ or 2 Medium BBQs	Unit
Bucket - Various Colours	2	Kitchen		Jamboree
Bucket waste water	2	Kitchen		Unit
Container Water + tap 20L	3	Kitchen	For collecting water and storing	Unit
Draining racks	2	Kitchen		Contingent
Drink cooler 20L	2	Kitchen		Contingent
Esky 105ltr orange	1	Kitchen		Contingent
Esky 35ltr blue	1	Kitchen		Contingent
Esky 73ltr	1	Kitchen	Cycle for resupply NOT for Unit to hold	Jamboree
Garbage Bin	2	Kitchen		Unit
Gas hose 1.5m & regulator	1	Kitchen		Contingent
Gas T connector	2	Kitchen		Contingent
Hand wash stand + basin	1	Kitchen		Unit
Hot water service gas ring	1	Kitchen		Contingent
Hot water service pot 20ltr with tap	1	Kitchen		Contingent
Pot cooking 10ltr	2	Kitchen		Contingent
Pot Cooking 15ltr	2	Kitchen		Contingent
Pot Cooking 30ltr	2	Kitchen		Unit
Stove gas 1-2 burner small	1	Kitchen	Optional - boiling kettle/modified diets	Unit
Stove gas self-standing 2 burner large	1	Kitchen		Contingent
Table wooden	1	Kitchen	For cooking	Contingent
Tables folding 1.8m plastic	3	Kitchen		Contingent
Tent 11x11 food storage and prep	1	Kitchen		Contingent
Trek cart	1	Kitchen	For ration collection	Unit
Wash basin plastic white	10	Kitchen		Contingent
Wash up table / stand	1	Kitchen		Unit
Wooden blocks for levelling Patrol boxes	1	Kitchen	If using Patrol boxes for kitchen storage	Unit

Item	Qty	Use location	Comments	Provider
Wooden Patrol box green with shelving	2	Kitchen		Contingent
Lighting dining shelter and kitchen shelters	1	Lighting		Unit
Activity materials	1	Market Day	Pending confirmation of Market Day	Unit
Signs laminated	1	Market Day	Pending confirmation of Market Day	Unit
Assorted cable ties	2	Misc		Unit
Assorted games / free time equipment	1	Misc		Unit
Bush saw	1	Misc		Unit
Cooks apron youth	6	Misc		Unit
Duct tape	2	Misc		Unit
First aid kit	1	Misc		Unit
Gaffa tape	1	Misc		Unit
Large cable ties	2	Misc		Unit
Locked box with padlocks	1	Misc	For storage of valuables eg, mobile phones	Unit
Matches/gas lighters	4	Misc		Unit
Mattick/pick sml	1	Misc		Unit
Plastic roll black 5m	2	Misc		Unit
Rake plastic	1	Misc		Unit
Seal seam tent repair kit	1	Misc		Unit
Shovel entrenching	1	Misc		Unit
Stretcher 4 leg spare	1	Misc		Unit
Tap fitting connector	1	Misc		Unit
Blu tac pkt	1	Stationery		Unit
Notebook A4	1	Stationery		Unit
Notebook A5	2	Stationery		Unit
Notebook small	5	Stationery		Unit
Pen laundry marker	1	Stationery		Unit
Pen permanent marker	2	Stationery		Unit
Pen whiteboard	4	Stationery		Unit
Pens black biro	6	Stationery		Unit
Stapler	1	Stationery		Unit
Unit In/Out cards	1	Stationery		Unit
Brush handle long	2	Tents Sleeping		Unit
Chairs folding (adult)	5	Tents Sleeping	Optional	Unit
Dustpan set	3	Tents Sleeping		Unit
Hammer/mallet	6	Tents Sleeping		Unit
Pegs 30cm	150	Tents Sleeping		Contingent
Sledge hammer 8 lb	1	Tents Sleeping		Unit
Stretchers (adult)	5	Tents Sleeping	Optional	Unit
Tent isolation 2 person	1	Tents Sleeping	To isolate unwell unit members	Unit
Tent sleeping COLEMAN 9CV Dome	4	Tents Sleeping		Contingent

Item	Qty	Use location	Comments	Provider
Tent sleeping COLEMAN Instant Up Dark Room	3	Tents Sleeping		Contingent
Tent sleeping Longway Leisure 10' x 14' canvas	2	Tents Sleeping		Contingent
Adjustable spanner	1	Tools		Unit
Assorted screws, nails etc.,	1	Tools		Unit
Canvas repair kit	1	Tools		Unit
Drill bits	1	Tools		Unit
Hammer	1	Tools		Unit
Hand drill	1	Tools		Unit
Pliers	1	Tools		Unit
Screw drivers	1	Tools		Unit
Stanley knife	1	Tools		Unit
String line	1	Tools		Unit
Tape measure	1	Tools		Unit
BBQ scraper large	1	Utensils		Contingent
BBQ tongs	10	Utensils		Contingent
Bowls plastic	6	Utensils		Contingent
Bowls s/steel	5	Utensils		Contingent
Can opener	2	Utensils		Contingent
Colander s/steel large	1	Utensils		Contingent
Colander s/steel medium	1	Utensils		Contingent
Containers plastic with lid various sizes	5	Utensils		Contingent
Cooking scissors	2	Utensils		Contingent
Cup measuring set	1	Utensils		Contingent
Cutting boards	2	Utensils		Contingent
Cutting mats	3	Utensils		Contingent
Frypan small	1	Utensils	For modified diets etc	Contingent
Graters	2	Utensils		Contingent
Jug measuring 500mL	1	Utensils		Contingent
Jugs 2ltr plastic	2	Utensils		Contingent
Kettle billy type	1	Utensils		Contingent
Kitchen mits	1	Utensils		Contingent
Knives assorted sizes	Lot	Utensils		Contingent
Ladle	2	Utensils		Contingent
Masher	2	Utensils		Contingent
Peeler	5	Utensils		Contingent
Saucepan small	1	Utensils	For modified diets etc	Contingent
Spatula plastic	2	Utensils		Contingent
Spatula s/steel	2	Utensils		Contingent
Spoon measuring	2	Utensils		Contingent
Spoon serving large	3	Utensils		Contingent
Spoon serving large - slotted	2	Utensils		Contingent
Spoon wooden	4	Utensils		Contingent

Item	Qty	Use location	Comments	Provider
Tins for BBQ fat	4	Utensils		Unit
Tray cutlery draining	1	Utensils		Contingent
Tray serving	3	Utensils		Contingent
Whisk	2	Utensils		Contingent

16.1.1 Sleeping Tents

Each Jamboree Unit will be provided with nine (9) tents. If the Contingent has additional tent stock available, and your Unit has room in your wooden crate, you can request additional tents if required (for example, depending on the gender split in your Unit). If the Contingent does not have any additional tents available, you will need to source additional tents from Scout Groups connected to your Jamboree Unit.

The tents to be provided are:

- four (4) COLEMAN Chalet 9CV Dome tents
- two (2) Longway Leisure 10' x 14' canvas tent
- three (3) COLEMAN Instant Up Dark Room 6 person tents.

Tents can be organised in Patrols or in age groups. Sleeping Scouts of similar age groups allows for younger Scouts to get more sleep as younger Scouts many tend to sleep earlier than older Scouts. Such an arrangement also allows Scouts some time to socialise with other Scouts in the Jamboree Unit. If you choose to sleep Scouts in age groups, you might like to nominate a Tent Capitan for each tent as an additional youth leadership opportunity.

16.1.1.1 COLEMAN Chalet 9CV Dome Tents

These tents each sleep six youth members in two separate rooms.



16.1.1.2 Longway Leisure 10' x 14' canvas tent

These tents each sleep five to six youth members in a single room.



16.1.1.3 COLEMAN Instant Up Dark Room

These tents each sleep two adults on stretchers in a single room.



16.2 Initial issue

Each Unit will be supplied with an initial issue pack containing pantry items, cleaning supplies and other consumables. Units will be able to re-supply as required through the Jamboree through their Subcamp HQ.

Category	Description	Unit size	Amount per Scout Unit
Breakfast day1	Corn flakes	1 kg	1
Breakfast day1	Rice bubbles	1 kg	1
Breakfast day1	Weetbix	1 kg	1
Breakfast day1	Sugar	2 kg	1
Breakfast day1	UHT milk	1litre	12
Breakfast day1	Juice, apple	2litre	4
Breakfast day1	Juice, orange	2litre	4
Clean up and hygiene	Chux wipes	100 sheet roll	1
Clean up and hygiene	Dish brush	each	1
Clean up and hygiene	Dishwashing detergent	1litre	1
Clean up and hygiene	Hand cleaner	500ml	2
Clean up and hygiene	Milton tablets	30 tab pack	1
Clean up and hygiene	Hand sanitiser	500ml	2
Clean up and hygiene	Scourer sponges	6 pack	1
Clean up and hygiene	Spray and wipe antibacterial	500ml	1
Clean up and hygiene	Stainless Steel scourer	2 pack	1
Clean up and hygiene	Wash up gloves	small	1
Clean up and hygiene	Wash up gloves	medium	1
Clean up and hygiene	Wash up gloves	large	1
Condiment	American mustard	250gm	1
Condiment	Tomato sauce	2 litre	1
Condiment	Bbq sauce	2 litre	1
Condiment	Black pepper	picnic pack	1
Condiment	Chutney	525gm	1
Condiment	Honey squeeze bottle	400gm	2
Condiment	Mayonaise squeeze bottle	1 litre	1
Condiment	Pickles	390gm	1
Condiment	Salt	picnic pack	1
Condiment	Strawberry jam	50 P/C	1
Condiment	Apricot jam	50 P/C	1
Condiment	Vegemite	50 P/C	1
Consumable	Alfoil, h/d	60cm	1
Consumable	Baking paper	5m	1
Consumable	Cling wrap	60m	1
Consumable	Foil trays pack of 6 with lids	large	1
Consumable	Foil trays pack of2	small	2
Consumable	Food handling gloves Powder free	small	1
Consumable	Food handling gloves Powder free	medium	1

Category	Description	Unit size	Amount per Scout Unit
Consumable	Garbage bags hd 80l	25 pack	1
Consumable	Spray cooking oil	400gm	1
Consumable	Vegetable oil	750ml	2
First dinner	Custard fosters uht	1 kg	6
First dinner	Fruit salad	a10	3
First dinner	Italian herbs	70gm	1
First dinner	Mixed herbs	70g	1
First dinner	Napoli, rosella	3kg pouch	1
First dinner	Penne pasta/macaroni	500gm	8
Seasoning	Salt	750g	1
Snack	Muesli bar		
Snack	Snack packs		
Storage	Zip lock bags	small	1
Storage	Zip lock bags	large	1
Storage	Zip lock bags sandwich bags	medium	1
Supper	Coffee, nescafe	250gmg jar	1
Supper	Biscuits, nice and coffee pc	150 box	1
Supper	Milo	1kg tin	1
Supper	Tea bags	100 pack	1
Once off	Sauce bottle	1 litre	2
Once off	Spray bottle	1 litre	2

16.3 Gear pack day

Units are requested to pack their equipment into the provided crates during the allocated time on the weekend of 9-10 November 2024. Gear packing will take place at Manjedal Adventure Centre. On gear pack day, Units will also be issued with Jamboree and Contingent merchandise for all members of your Unit. We suggest you have an empty trailer available to collect your Unit's merchandise, as there will be some bulky items (e.g. a travel bag for every member of your Unit).

Unit	Packing date	Packing timeslot	Location
1 FC004	Saturday 9 November 2024	09:00-11:00	TBC
2 C063	Saturday 9 November 2024	09:00-11:00	TBC
3 FC021	Saturday 9 November 2024	09:00-11:00	TBC
4 C003	Saturday 9 November 2024	11:30-13:30	TBC
5 FC036	Saturday 9 November 2024	11:30-13:30	TBC
6 FC046	Saturday 9 November 2024	11:30-13:30	TBC
7 C005	Saturday 9 November 2024	14:00-16:00	TBC
8 T004	Saturday 9 November 2024	14:00-16:00	TBC
9 C039	Saturday 9 November 2024	14:00-16:00	TBC
10 FC067	Sunday 10 November 2024	09:00-11:00	TBC
11 FC058	Sunday 10 November 2024	09:00-11:00	TBC
12 T023	Sunday 10 November 2024	09:00-11:00	TBC
13 C035	Sunday 10 November 2024	11:30-13:30	TBC
14 FC015	Sunday 10 November 2024	11:30-13:30	TBC
15 T035	Sunday 10 November 2024	11:30-13:30	TBC

16.4 Gear collection day

Units are requested to unpack their two crates and collect their camping equipment during the allocated time on the weekend of 8-9 February 2025. Unpacking will take place at Manjedal Adventure Centre. Your Unit will be asked to assist with sorting, cleaning, and returning equipment to the Jamboree Q-store.

Unit	Packing date	Packing timeslot	Location
1 FC004	Saturday 8 February 2025	09:00-11:00	TBC
2 C063	Saturday 8 February 2025	09:00-11:00	TBC
3 FC021	Saturday 8 February 2025	09:00-11:00	TBC
4 C003	Saturday 8 February 2025	11:30-13:30	TBC
5 FC036	Saturday 8 February 2025	11:30-13:30	TBC
6 FC046	Saturday 8 February 2025	11:30-13:30	TBC
7 C005	Saturday 8 February 2025	14:00-16:00	TBC
8 T004	Saturday 8 February 2025	14:00-16:00	TBC
9 C039	Saturday 8 February 2025	14:00-16:00	TBC
10 FC067	Sunday 9 February 2025	09:00-11:00	TBC
11 FC058	Sunday 9 February 2025	09:00-11:00	TBC
12 T023	Sunday 9 February 2025	09:00-11:00	TBC
13 C035	Sunday 9 February 2025	11:30-13:30	TBC
14 FC015	Sunday 9 February 2025	11:30-13:30	TBC
15 T035	Sunday 9 February 2025	11:30-13:30	TBC

17 Suggested personal gear list

A suggested personal gear list is available on our website [here](#).

18 Catering

There will be sufficient food provided at the Jamboree. It will be possible to gain extra rations if necessary from your Food Distribution Point if your Unit should be running short of food. While Jamboree food has been carefully selected to give a proper nutritional balance, there is sometimes a tendency for Scouts to eat junk food and skip meals. This must be carefully monitored.

Whilst everybody occasionally enjoys something different to eat or drink, monitor the eating behaviours of your Unit, acting if anyone is eating too much of the wrong food or not eating at all. Both cases indicate a problem in the making that you need to deal with straight away.

18.1 Modified diets

Prior to the Jamboree you will need to determine any dietary requirements of your Unit members. The Jamboree Scout Leader can obtain this information from the Online Application System.

Our dedicated Modified Diets Liaison within the WA Health & Wellbeing Team is Janine Hart.

18.2 Ration supplies

Food will be distributed from your Subcamp HQ daily. Duty Patrols will be required to take a trolley or trek cart to your Subcamp HQ at an allocated time.

All food should be checked on arrival at camp to ensure correct amounts are supplied. This is especially important for special diets. Liaise with your Subcamp HQ if an insufficient supply has been issued.

Ice and gas will be distributed from your Subcamp HQ.

18.3 Dining area

Your dining area should be set out so that the Unit can use it between meals without interfering with the kitchen area. It must be kept clean, and all benches should be wiped down before and after each meal. Any mess or unwashed utensils should be cleaned up immediately and all rubbish placed in a bin. Food scraps should not be allowed to fall on the ground and if this occurs, they should be picked up immediately.

Provision should be made for easy access for the preparation of tea, coffee, cordial etc. between meals.

18.4 Kitchen hygiene

Ensure that all plates and utensils are rinsed in hot water before meals are served. This should be supervised by a Leader, as should an inspection of everyone's hands to ensure that they have been washed with hot water and soap.

The use of a sanitizing solution for hands is encouraged once hands have been thoroughly washed, as it is ineffective on dirty hands. Strict cleanliness should be paramount especially in the kitchen, food storage and dining area. Those involved in the preparation and serving of food should frequently wash and rinse their hands in hot water with soap and a sanitizing solution as well.

It is essential that all utensils, tables, barbecues be scrubbed clean using water as hot as possible with appropriate cleaners immediately at the conclusion of each meal or preparation of food. Provision should be made for ample airing space and easy access storage of mess bags.

18.5 Food storage

Food should be neatly stored in suitable containers off the ground and checked on a daily basis. No excess perishable food should be kept under any circumstances. They should be returned to the Food Distribution Point or disposed of in the garbage system. This is usually the biggest threat to the health of the Unit. Milk storage in particular needs constant checking.

19 Merchandise

Participants will receive a gear pack as outlined below as part of their Jamboree fee.

Jamboree merchandise	WA Contingent merchandise
<ul style="list-style-type: none">• Jamboree shirt• Jamboree scarf• Jamboree woggle• Jamboree badge• Lanyard + ID card• Bucket hat	<ul style="list-style-type: none">• WA shirt• Contingent badges• Unit badges• Drink bottle• WA state scarf• 90L travel bag

19.1 Merchandise distribution

Merchandise will be distributed to Jamboree Units at the Gear Pack weekend on 9-10 November 2024 at Manjedal Adventure Centre. Units should come prepared to collect several large boxes including the travel bags – expect a trailer load of merchandise for a Jamboree Unit.

Service and Program Leaders, and Venturer Scout Service Leaders can also collect their merchandise from Manjedal Adventure Centre on 9-10 November 2024.

Please note that full payment of all Jamboree fees must be received by Scouts WA before merchandise will be released. Merchandise will not be released to Units for Contingent members with unpaid fees. The final payment for Jamboree is due on 31 October 2024.

Specific arrangements will be in place for regional participants. The Contingent Support Team will contact regional participants directly with arrangements for merchandise collection.

19.2 Unit badges

Our official badge set includes the Western Australia Contingent Badge, 15 Unit badges and 1 badge for Venturer Scout Service Leaders.

Each youth member will receive 16 of their own Unit badges to enable them to collect the full set. These will be distributed with all other merchandise on Gear Pack Day.

Adults will receive the complete set onsite at a special function.

Additional Unit badges will be available for sale onsite at the Jamboree shop. Badges will be sold individually.

20 Jamboree Site

20.1 Sub-Camps

There are five subcamps at AJ2025:

- Cheeli – youth subcamp
- Fraser Coast – youth subcamp
- Tuan – youth subcamp
- Montgomery – Service and Program Leader subcamp
- Wook-Koo – Venturer Scout Service Leader subcamp.

21 Transport

The Contingent will be travelling by air from major regional airports across Western Australia to Brisbane Airport, and then by coach to the Jamboree site in Maryborough. Depending on flight arrival times into Brisbane, some coaches will stop at a local Scout Hall in Brisbane for a meal prior to onward travel to Maryborough.

Individualised travel information is available on the “Contingent” tab of the online application system. Contingent members not connected to a Jamboree Unit should check their travel information on the online application system.

21.1 Unit overview

Unit	Flight to Jamboree 5 January 2025	Bus to Jamboree	Bus to Brisbane	Flight to Perth 16 January 2025	Flight to Perth (Post-Tour) 21 January 2025
1	*JQ967 PER-BNE 23:20/05:45+1 (4Jan)	TBC	TBC	JQ964 BNE-PER 18:55/22:20	QF943 BNE-PER 20:20/23:45
2	VA473 PER-BNE 22:50/05:30+1	TBC	TBC	JQ964 BNE-PER 18:55/22:20	QF941 BNE-PER 18:45/22:10
3	*JQ967 PER-BNE 23:20/05:45+1 (4Jan)	TBC	TBC	JQ964 BNE-PER 18:55/22:20	VA472 BNE-PER 18:25/21:55
4	QF940 PER-BNE 17:35/00:05+1	TBC	TBC	VA472 BNE-PER 18:25/21:55	QF943 BNE-PER 20:20/23:45
5	JQ967 PER-BNE 23:20/05:45+1	TBC	TBC	VA466 BNE-PER 12:25/15:55	QF941 BNE-PER 18:45/22:10
6	QF942 PER-BNE 22:55/05:25+1	TBC	TBC	VA472 BNE-PER 18:25/21:55	VA472 BNE-PER 18:25/21:55
7	VA471 PER-BNE 16:45/23:25	TBC	TBC	VA466 BNE-PER 12:25/15:55	QF941 BNE-PER 18:45/22:10
8	VA463 PER-BNE 06:05/12:45	TBC	TBC	QF941 BNE-PER 18:45/22:10	QF943 BNE-PER 20:20/23:45
9	VA473 PER-BNE 22:50/05:30+1	TBC	TBC	VA466 BNE-PER 12:25/15:55	QF941 BNE-PER 18:45/22:10
10	VA463 PER-BNE 06:05/12:45	TBC	TBC	QF937 BNE-PER 13:20/16:45	VA472 BNE-PER 18:25/21:55
11	VA463 PER-BNE 06:05/12:45	TBC	TBC	QF939 BNE-PER 17:40/21:05	VA472 BNE-PER 18:25/21:55
12	VA463 PER-BNE 06:05/12:45	TBC	TBC	QF939 BNE-PER 17:40/21:05	VA472 BNE-PER 18:25/21:55
13	VA473 PER-BNE 22:50/05:30+1	TBC	TBC	VA466 BNE-PER 12:25/15:55	QF941 BNE-PER 18:45/22:10
14	JQ967 PER-BNE 23:20/05:45+1	TBC	TBC	QF937 BNE-PER 13:20/16:45	QF941 BNE-PER 18:45/22:10
15	VA473 PER-BNE 22:50/05:30+1	TBC	TBC	QF939 BNE-PER 17:40/21:05	QF941 BNE-PER 18:45/22:10

*Flight departs Perth on 4 January 2025.

21.2 Airport check-in procedure

This procedure is for Scouts arriving at Perth airport for departure to Adelaide on 3 January 2019.

1. Scout arrives and has name checked off list by Jamboree Unit Leader.
2. Scout and parent/guardian hands over medication and communicates any last-minute updated health information to Unit Health & Wellbeing Leader (this information should also be added to OLEMS).
3. Scout checks into flight, obtains boarding pass and checks in luggage as per process advised by airport ground staff.
4. Scout and parent/guardian farewell each other.
5. Scout proceeds through security under supervision of Jamboree Unit Leader. To assist leaders in ushering Scouts through the airport to the flight gate, parents are requested to not accompany their Scout through security.

21.3 Flights

21.3.1 Outbound to Jamboree

Date	Flight	Origin	Dep. Time	Destination	Arr. Time	Units	PAX
30 Dec 24	QF934	Perth	08:00	Brisbane	14:30	Advance Party	10
4 Jan 25	QF934	Perth	08:00	Brisbane	14:30	H&W Team	10
4 Jan 25	JQ967	Perth	23:20	Brisbane	05:45+1	Unit 1, 3	90
5 Jan 25	VA463	Perth	06:05	Brisbane	12:45	Unit 8, 10, 11, 12	150
5 Jan 25	VA471	Perth	16:45	Brisbane	23:25	Unit 7	41
5 Jan 25	QF940	Perth	17:35	Brisbane	00:05+1	Unit 4	75
5 Jan 25	VA473	Perth	22:50	Brisbane	05:30+1	Unit 2, 9, 13, 15	150
5 Jan 25	QF942	Perth	22:55	Brisbane	05:25+1	Unit 6	48
5 Jan 25	JQ967	Perth	23:20	Brisbane	05:45+1	Unit 5, 14	90

21.3.1.1 Regional flights – outbound to Jamboree

Date	Flight	Origin	Dep. Time	Destination	Arr. Time	Onward connection	PAX
5 Jan 25	ZL2376	Esperance	16:15	Perth	17:50	VA473	7
5 Jan 25	VA1892	Newman	17:25	Perth	19:10	VA473	8
5 Jan 25	VA1864	Kalgoorlie	18:40	Perth	19:50	VA473	12
TBC	TBC	Kununurra	TBC	TBC	TBC	VA473	1
TBC	TBC	Meekatharra	TBC	TBC	TBC	JQ967	2

21.3.1.2 Regional coaches – outbound to Jamboree

Date	Origin	Dep. Time	Destination	Arr. Time	Onward connection	PAX
5 Jan 25	Mt Barker (location TBC)	TBC	Perth Airport	TBC	JQ967	12
5 Jan 25	Geraldton (location TBC)	TBC	Perth Airport	TBC	JQ967	19

21.3.2 Homebound from Jamboree

Date	Flight	Origin	Dep. Time	Destination	Arr. Time	Units	PAX
16 Jan 25	VA466	Brisbane	12:25	Perth	15:55	Unit 5, 7, 9, 13,	100
16 Jan 25	QF937	Brisbane	13:20	Perth	16:45	Unit 10, 14	66
16 Jan 25	QF939	Brisbane	17:40	Perth	21:05	Unit 11, 12, 15	99
16 Jan 25	VA472	Brisbane	18:25	Perth	21:55	Unit 4, 6	60
16 Jan 25	QF941	Brisbane	18:45	Perth	22:10	Unit 8	62
16 Jan 25	JQ964	Brisbane	18:55	Perth	22:20	Unit 1, 2, 3	90

21.3.2.1 Regional flights – homebound from Jamboree

Date	Flight	Origin	Dep. Time	Destination	Arr. Time	Connection from BNE	PAX
16 Jan 25	VA1867	Perth	18:10	Kalgoorlie	19:15	VA466	2
16 Jan 25	ZL2377	Perth	18:25	Esperance	20:00	VA466	4
17 Jan 25*	VA1879	Perth	6:20	Newman	8:05	JQ964	2
TBC	TBC	Perth	TBC	Kununurra	TBC	QF939	1
TBC	TBC	Perth	TBC	Meekatharra	TBC	QF941	1

*Passengers returning to Newman overnight in Perth on 16 January 2025.

21.3.2.2 Regional coaches – homebound from Jamboree

Date	Origin	Dep. Time	Destination	Arr. Time	Connection from BNE	PAX
5 Jan 25	Perth Airport	TBC	Mt Barker (location TBC)	TBC	VA466	10
5 Jan 25	Perth Airport	TBC	Geraldton (location TBC)	TBC	QF937	18

21.3.3 Homebound from Jamboree (Post-Tour)

Date	Flight	Origin	Dep. Time	Destination	Arr. Time	Units	PAX
21 Jan 25	VA472	Brisbane	18:25	Perth	21:55	Unit 3, 6, 10, 11, 12	42
21 Jan 25	QF941	Brisbane	18:45	Perth	22:10	Unit 2, 5, 7, 9, 13, 14, 15	79
21 Jan 25	QF943	Brisbane	20:20	Perth	23:45	Unit 1, 4, 8	42

21.3.3.1 Regional flights – homebound from the Jamboree (Post-Tour)

Date	Flight	Origin	Dep. Time	Destination	Arr. Time	Connection from BNE	PAX
22 Jan 25*	VA1879	Perth	6:20	Newman	8:05	QF941	7
22 Jan 25*	VA1851	Perth	7:00	Kalgoorlie	8:05	QF941	10
22 Jan 25*	ZL2357	Perth	8:15	Esperance	9:50	QF941	3
TBC	TBC	Perth	TBC	Meekatharra	TBC	QF941	1

*Passengers returning to Newman, Kalgoorlie and Esperance overnight in Perth on 21 January 2025.

21.4 Coach transfers to Maryborough

To be advised.

21.5 Independent travel

21.5.1 To Jamboree

A coach will be organised to collect Independent Travellers and transfer them to the Jamboree site. The coach will collect Independent Travellers at 10:00am on 6 January 2025 from the Corner Alice Street and Aldridge Street, Maryborough.

The coach will drop Independent Travellers at WA Contingent HQ. Units will need to collect their Independent Travellers from Contingent HQ shortly after 10:30am. Independent Travellers from Units who do not arrive onsite until after 10:30am on 6 January 2025 will be supervised at Contingent HQ until their Unit arrives.

21.5.2 From Jamboree

A coach will be organised to transfer Independent Travellers from the Jamboree site to the collection point at the Corner Alice Street and Aldridge Street, Maryborough. The pick-up time for Independent Travellers will be 9:00am on 16 January 2025.

The coach will depart WA Contingent HQ at 8:30am and Independent Travellers need to be at Contingent HQ with their luggage by 8:15am. Independent Travellers whose Units depart the Jamboree before 8:15am will be supervised at Contingent HQ until the coach departs.

22 Health & Wellbeing

22.1 Unit Wellbeing

Try to learn the names of all Unit members as quickly as possible. This increases their self-esteem and promotes their relationship with you and the other Leaders. Get to know members of the Unit by talking to each of them individually at pre-Jamboree meetings, camps and especially at the Jamboree.

Create a happy and fun-seeking environment in the Unit – not one that is all work but do not let this affect your standards.

Find out about the effects of Jamborees on Scouts: fatigue, signs of homesickness, when they happen and how to deal with them, before you go to the Jamboree.

Deal with personal problems quickly and quietly. Maintenance and enhancement of self-esteem is critical to both Scouts and Leaders. The first line of wellbeing delivery is in the Unit. The Contingent Health & Wellbeing Team will also provide support to the Jamboree Unit.

22.2 Rest

Tiredness and fatigue can be real problems for a number of reasons. Fatigue causes irritability and arguments to increase, concentration to decrease and accidents to increase.

Being away from home for a long period of time, being in strange surroundings, over excitement, repeated early mornings/late than usual nights, constant activity, homesickness and pushing to do all of the activities often results in Scouts not gaining enough sleep or rest.

Fatigue symptoms are worse when combined with low blood sugar. If this is happening in your Unit it may be necessary to have a rest hour each day, given snacks in the late afternoon or have earlier 'lights out'.

Fatigue management is also important for Leaders and adults and care should be taken to ensure everyone is eating and resting properly.

22.3 Hydration

The combination of heat, sun and activity means that it is imperative for everyone to drink ample fluids on a regular basis each day. Dehydration can strike suddenly and viciously – both for youth and adults alike.

It is recommended that every person drinks at least 2-3 litres per day – but not soft drink, these should be kept to a minimum. Water, possibly with some flavour added or electrolyte drinks or fruit juices are better alternatives.

Even milk drinks should be approached with caution as milk and lots of activity in the heat can have sickening results with some people. Unit sites should always have a bulk water container filled and freely available for Scouts and Leaders to drink from as necessary.

It should be the responsibility of the Duty Patrol to check on water availability throughout the day. Dropping a few bits of ice in will also help. Make sure that everyone has a drink at meal times and takes a filled water container with them to off-site activities. Carrying a water bottle with you around the site is also an excellent idea.

22.4 Sun smart

The hot climate and high level of sunshine expected in Queensland in January means that it is absolutely vital for every member of the Contingent to be sun-smart.

A wide brimmed hat should be worn at all times when outside as well as long sleeved collared shirts to protect the back of the neck. Appropriate sunscreen (SPF 15+ or 30+) should be used on the face, neck, ears and other exposed areas. Sunglasses should also be worn.

Singlet tops are not to be worn at the Jamboree.

22.5 Stings and bites

There is a risk of mosquito bites at the site. Preventative measures by Scouts and Leaders to be undertaken include the use of roll-on insect repellents (do not take pressure packs). It is recommended that 'Rid' or 'Tropical Strength Aeroguard' repellents be used and that full cover-up clothing is worn at dusk and onwards during the evening.

22.6 Washing and showers

Unit members will require supervision to get into a regular washing routine at the Jamboree. This must be continuously checked and enforced.

Most Scouts have not developed a personal hygiene routine as it has been done for them at home. The Unit routine should be established from day one with regular times used for showering by the Duty Patrol. Encourage the Unit to shower at the same time and have a Leader on hand to supervise if necessary.

The Jamboree Patrol Leader should monitor and ensure that members of their patrol are showering properly and daily (not in their swimming gear). It is important that the Scouts know and accept that showering in clothes is not appropriate in terms of maintaining person hygiene. Make sure that soap is used and the feet in particular are washed, dried properly and the sparing use of talcum powder is recommended. Showers at the Jamboree will be fully screened and have a separate dry area.

In general: it is important to ensure that Scouts are regularly using the toilet, showering every day, shampooing their hair, looking after their feet, eating properly and cleaning their teeth. Particular attention must be paid to making sure that feet are properly washed and are completely dried to prevent infection. Remember that bacteria in faeces that reach the mouth via the hands cause gastroenteritis and/or food poisoning.

Hands need to be spotless while preparing food, and fingernails need to be kept short. Use the Patrol System for a quick inspection of faces, hands, nails, knees, hair and ears each morning before breakfast. This can give a fair indication if personal hygiene is being attended to properly (don't forget to check the JPLs!).

22.7 Clothes washing

This should be encouraged daily to avoid being caught out by wet weather or clothes going moldy in the heat. Be prepared to help Scouts with their washing. Explain why and show how it needs to be done. Regular Unit washing sessions with plenty of hot water and washing powder readily available are useful inducements. Ample clothes lines and pegs should be provided.

22.8 Care of personal gear

Particular attention should be paid to the tidiness of tents and clothing. It can be a real source of irritation for Scouts if they cannot find some of their possessions because others have left things in a mess, especially if they are tired. Insist that tents and gear are always left neat and tidy. Uniforms should be hung in protective bags, and shoes kept off the ground to dry and air. Food and drink should never be consumed in the tent and never kept there.

Lollies pose a problem and Scouts should be encouraged to be extremely careful, especially with chocolate as it can make a terrible mess if forgotten or not properly stored. Lollies and chocolates can also encourage unwanted pests to enter the tent. Regular checks should be made to ensure that wet clothing and towels are not put in bags.

22.9 First aid kits

There will be first aid posts located strategically around the Jamboree site. Any illness, incident or emergency situation should be referred to the medical staff. Minor injuries should be treated in the Unit and Scouts should be encouraged not to go to the First Aid Post for Band-Aids. Therefore, each Unit should have a first aid kit readily available at all times.

Kits should be thoroughly checked prior to the Jamboree and replenished as needed. This will be a Unit responsibility, as the Jamboree organisers will not replace items from a first aid kit. Leaders should supervise the use of first aid kits and a Unit register should be kept listing the date, time, name, complaint and treatment given (I3 form). This will help medical staff to better administer care should the need arise.

Leaders must not administer any medications without the specific written permission and instructions from parents/guardians.

Recommended contents for Jamboree Unit first aid kits:

- Gloves
- Band-aids (good quality fabric band-aids in a range of sizes)
- Antibacterial cream
- Cold packs
- Stingose/Stop Itch
- Splinter probes
- Decent tweezers (slant point)
- Small magnifying glass
- Aloe vera/after sun gel
- Tissues
- Salbutamol/Ventolin (spare – available over the counter from chemist) and small spacer
- Oral rehydration solution (eg Hydralyte)
- Sterile eye irrigation solution (normal saline) and eye bath
- Fixamol
- Burn gel
- Bandages
- Micropore tape or similar
- Sanitary supplies (pads and tampons)

Note that this is not meant to be an exhaustive list.

22.10 Medication management

Make a list of all Scouts in the Unit on medication and what drugs they are on. The Jamboree Scout Leader can access this information from the online application system. Units should use the 'medication chart' provided by the Contingent Team to mark off when medications have been taken.

Encourage parents to have medication packaged in a Webster pack to make life easier for Leaders. These are available at most chemists.

Anybody bringing medication to the Jamboree must make sure that there are clearly written instructions about when and how it is to be used included with the medication. The medicine should be in its original packaging accompanied by the prescription (if it is prescription medication). All medication to be administered at the Jamboree must be listed on the medical tab of the online application system.

22.11 Homesickness

These should be managed at a Unit level initially.

Homesickness and personal problems will occur. It is important that all Leaders should watch for any signs and take early action. Usually quietness, lying in the tent, boisterousness, aptly, unwillingness of participate, headaches, nausea, constipation, diarrhea, or lack of appetite are all warning signs not to ignore.

Where homesickness is suspected, usually a quiet, discreet discussion followed by encouragement and positive support from Leaders and Patrols Leaders for the Scout to resume active involvement will work wonders. Telephone calls home should be discouraged until the problem has abated. Regular liaison with the JPLs will help identify problems more quickly.

Be aware of conversation and joking in the Unit. It is not uncommon that one or more members will be subjected to unnecessary teasing and jibes. Where this appears to be occurring, early action should be taken: a quiet word to the offender, and request for assistance from the JPL is usually all that is required.

Counseling and disciplinary action should never occur in front of the Unit or a group of peers. If fights or major disagreements occur, counsel the individual first and then talk together. Be fair, just and avoid taking sides. Do not assume – gather all the facts and make a calm decision that leads to a course of action that will solve the problem and not the symptoms. If this is a major issue, document a summary of all discussions.

It is critical that all matters be dealt with quickly and quietly whilst maintaining and increasing the Scout's self-esteem. All Leaders should be aware of what is happening in the Unit and a daily debriefing over a quiet cuppa is a good idea. Remember that confidences may need to be kept. Unit Council should assist with managing issues when appropriate.

What may seem minor and irrelevant issues to a Leader, or even other Scouts, can take on major proportions in the mind of a Scout.

22.12 Management of health issues

Unit Leaders will be responsible for managing health issues in the first instance. Subcamp first aid posts will help if Unit Leaders require assistance. Cases will be triaged to Medical Centre, as required. First aid posts are provided at key points across the Jamboree site.

Hospital transfers (if required):

- Queensland Ambulance Service, accompanied by a member of the Western Australia Contingent, will transfer life-threatening cases to hospital.
- Non-life threatening cases will be transferred to hospital by the Western Australia Contingent, in consultation with the Jamboree Executive Committee.

First aid will also be located at some activity sites.

22.13 Medical center

The onsite medical centre will operate 24 hours for the duration of the Jamboree. The centre will be staffed by doctors, nurses, and a support team. The facilities will include a triage/waiting area, consulting rooms, a ward, an overflow ward, resus area, pharmacy, dedicated toilets/showers, a dedicated kitchen, and an office administration area.

Where possible, presentations should be made to Subcamp/activity first aid points as a first point of call.

Presentations at the medical centre can be via one of the following:

- walk-in, preferably with leader
- arrive via transfer from Subcamp/activity first aid post
- arrive via transfer with first aid ambulance.

Triage will result in one of the following:

- transfer to waiting room
- a bed in the ward
- the resus area

- returned to their Unit.

The medical centre will have the following capabilities: suturing, dressing burns, grazes, treating sunburn and heat related illness, managing respiratory illness, and managing emergencies prior to hospitalisation.

22.14 Possible injuries and illnesses

Please find a list of illnesses and injuries which may be expected to occur during Jamboree. This is not an exhaustive list but is provided based on information available about illnesses and injuries experienced at similar camps. Some advice about how to manage these within your units is also provided, with a list of recommended first aid supplies.

Please use the ISOBAR format to record information. We have provided a form to help you gather useful information and facilitate completion of an incident report.

Also note:

- Ensure your own safety when providing care to others.
- Provide care within the limits of your own training, experience, and skills.
- St John First Responder App provides good basic first aid advice.
- Ask for help and/or refer on if you are unsure or overwhelmed.
- If your management of the health/wellbeing situation is not working, refer on.
- If you are at all concerned, refer to Health and Wellbeing team/subcamp first aid point.

Type of illness	Expected management within Jamboree Units	To be referred beyond the Jamboree Unit
Dermatological	<ul style="list-style-type: none"> • Mild localised reaction to bites/stings – ‘Stingose’/‘Soov’, ice pack, antihistamines if provided • Long term rashes/eczema – management provided • Blisters – keep intact, appropriate dressing/coverage • Splinter removal – clean, splinter probe to remove, appropriate dressing • Sunburn – aloe vera or after-sun lotion/gel • Chafing/friction – chafing cream 	<ul style="list-style-type: none"> • New rashes, especially if any other features of illness (eg lethargy, fever) • Infected wounds/cellulitis • Abscess • Infected ingrown toenail • Tick removal – REFER EVERYONE FOR TICK REMOVAL
Ear, Nose & Throat	<ul style="list-style-type: none"> • Nosebleed – tip head forward, pinch soft part of nostril 	<ul style="list-style-type: none"> • Nosebleed lasting more than 10 minutes • Unwell with fever • Ear infection/pain • Sore throat, runny nose (viral)
Respiratory	<ul style="list-style-type: none"> • Mild asthma in known asthmatic - reliever medication provided • Chronic cough – usual management 	<ul style="list-style-type: none"> • New, ongoing shortness of breath • Severe shortness of breath • Asthma not responding to reliever medication
Cardiovascular	<ul style="list-style-type: none"> • Simple chest discomfort (a young person and with no associated symptoms or history of trauma) – rest, paracetamol/ibuprofen if provided 	<ul style="list-style-type: none"> • Complex chest pain (with shortness of breath, racing heart, sweats, pallor) • Persistent palpitations/racing heart • Any allergic reaction with known anaphylaxis • Anaphylaxis
Gastrointestinal	<ul style="list-style-type: none"> • Mild abdominal pain without other symptoms – reassurance, distraction • Constipation without abdominal pain – plenty of water and high fibre foods 	<ul style="list-style-type: none"> • Abdominal pain with nausea or vomiting • Severe abdominal pain • Vomiting and/or diarrhoea • Prolonged constipation with or without abdominal pain

Type of illness	Expected management within Jamboree Units	To be referred beyond the Jamboree Unit
Genito-urinary	<ul style="list-style-type: none"> · Bed-wetting – normalise, reassure, no-fuss, hygiene measures 	<ul style="list-style-type: none"> · Any new urinary symptoms (pain, increased frequency) · Brand new bed-wetting
Neurological	<ul style="list-style-type: none"> · Mild headache – plenty of water, rest, paracetamol/ibuprofen if provided · Simple light headedness (a young person with no associated symptoms) – plenty of water, rest 	<ul style="list-style-type: none"> · Headaches lasting beyond one hour despite rehydration, rest, analgesia (if prescribed) · Faints · Seizures
Endocrine	<ul style="list-style-type: none"> · Diabetes within provided management plan – as per management plan 	<ul style="list-style-type: none"> · Unwell person with diabetes or other endocrine disorder · Low or high blood sugar not responding to treatment plan
Musculoskeletal (no trauma)	<ul style="list-style-type: none"> · Mild aches and pains – rest, paracetamol/ibuprofen if provided 	<ul style="list-style-type: none"> · Persistent pain · Swollen and/or red joints · Painful joints with fever
Psychological	<ul style="list-style-type: none"> · Feeling anxious · Feeling down · Feeling lonely · Feeling overwhelmed · Homesickness <p>Treatment: normalise feelings, distraction, calm activities, focus on the positive, food and drink, down-time</p>	<ul style="list-style-type: none"> · Psychosis (hallucinations, delusions, paranoid ideas, bizarre/agitated behaviour) · Suicidal or self-harm ideation or action
General	<ul style="list-style-type: none"> · Mild dehydration (still passing urine) – plenty of fluid including oral rehydration solution/icy poles (eg. Hydralyte), rest · Physical or mental exhaustion or overwhelm – down-time, eat and drink, support of others 	<ul style="list-style-type: none"> · Heat exhaustion · Anyone struggling to cope with what they are supposed to be doing
Lacerations/cuts	<ul style="list-style-type: none"> · Small, superficial lacerations/cuts – clean wounds, bandaids 	<ul style="list-style-type: none"> · Lacerations on the face · Deep lacerations · Large lacerations · Ongoing bleeding
Abrasions/scrapes	<ul style="list-style-type: none"> · Most abrasions/scrapes – clean wounds, bandaids 	<ul style="list-style-type: none"> · Ongoing bleeding · Signs infection
Snake bite	<ul style="list-style-type: none"> · Compression bandaging, remain in place and keep still, call for help 	<ul style="list-style-type: none"> · Snake bite
Sprain/strain	<ul style="list-style-type: none"> · Simple sprain/strain – rest, ice, compression, elevation, paracetamol/ibuprofen if provided 	<ul style="list-style-type: none"> · Any concerns regarding possible fracture · Significant bruising or swelling
Fracture	<ul style="list-style-type: none"> · Simple sprain/strain – rest, ice, compression, elevation 	<ul style="list-style-type: none"> · Any obvious fracture (we will go to them)
Dislocation /subluxation	<ul style="list-style-type: none"> · Keep still, paracetamol/ibuprofen if provided 	<ul style="list-style-type: none"> · Any dislocation/subluxation
Head injury	<ul style="list-style-type: none"> · Simple knock when moving eg. on tree branch, without any repercussions – rest, plenty of water, paracetamol/ibuprofen if provided 	<ul style="list-style-type: none"> · Any loss of consciousness, nausea, vomiting, severe headache, confusion, weakness, seizure, severe mechanism (fall > 1.5m, high speed, high impact)
Eye foreign body / corneal abrasion	<ul style="list-style-type: none"> · Dust in eye – wash out with normal saline/eye bath 	<ul style="list-style-type: none"> · Any eye pain, especially with impaired vision
Burns – heat and chemical	<ul style="list-style-type: none"> · Simple, small superficial burns – burn gel 	<ul style="list-style-type: none"> · Burns on face or hand · Burns elsewhere on body, larger than palm of hand of injured person

Type of illness	Expected management within Jamboree Units	To be referred beyond the Jamboree Unit
Medication overdose		<ul style="list-style-type: none"> Refer all medication overdoses to Health and Wellbeing Team

22.15 ISOBAR record sheet

Please use the ISOBAR format to record information. We have provided a form to help you gather useful information and facilitate completion of an incident report.

I-Identify yourself, the patient and the unit and location (home unit or activity) and best contact details	S-Situation – Why are you calling? Briefly state the problem	O-Observations (what you can see)	B-Background – any information relevant to the problem (e.g. injuries, medical conditions)	A-Action taken so far and agreed plan going forward	R-Read-back – ensure everyone understands the plan
Time AM/PM Date / /					
Time AM/PM Date / /					
Time AM/PM Date / /					

MEDICATION CHART



NAME	<input style="width: 95%;" type="text"/>	UNIT	<input style="width: 95%;" type="text"/>
DOB	<input style="width: 95%;" type="text"/>	GROUP	<input style="width: 95%;" type="text"/>

MEDICINE PRESCRIBED	DOSE	FREQUENCY

DATE	TIME	MEDICINE	DOSE	LEADER 1 SIGN	LEADER 2 SIGN	YOUTH SIGN	DATE	TIME	MEDICINE	DOSE	LEADER 1 SIGN	LEADER 2 SIGN	YOUTH SIGN

COMMENTS

22.17 Youth members requiring additional support

The Contingent Support Team's aim is to offer all eligible youth members the opportunity to attend and participate in Jamboree 2025.

Where a Scout with additional needs wishes to participate in Jamboree 2025, information is required to ensure the appropriate supports are in place. This information should be submitted as per the process outlined below.

This information is requested in line with Scouts WA's Duty of Care and is for the purpose of ensuring the best possible support for the Scout with additional needs to attend and participate in Jamboree 2025.

PROCESS

1. Before registering to attend the Jamboree, have a discussion at Scout Group level about the young person attending the event. The young person, and their parents/guardians, should be made aware of the nature of the event (e.g., activities, daily routine, length, food, number of people etc). The purpose is to make sure everyone appreciates the intensive nature of the event, and that Jamboree is different to a 'normal' Scout camp.
2. Upon submission of a registration to attend Jamboree 2025, a support information plan should be completed and emailed to the Contingent Support Team (jamboree@scoutswa.com.au).
3. An online application must be completed for a regular carer/guardian or another adult who is prepared to attend the Jamboree, pay the relevant event fee, and perform the specific role of a full-time Carer/Care Worker for the Scout with additional needs while at the Jamboree (if a Carer or Care Worker is required). This adult must have a valid Working with Children Check, a valid National Police Clearance, and have completed the relevant Scouts Australia Child Safe Scouting and Work Health Safety on demand modules. If the carer is not a current member of Scouts WA, they should be registered as an adult member for the purposes of attending the Jamboree.
4. The Contingent Leader and the Health & Wellbeing Lead will review the support information and make necessary support arrangements which may include appointment of a carer.
5. At some point prior to the Jamboree (preferably before the Pre-Jamboree Camp), the Jamboree Scout Leader, carer, parent/guardian, and youth member should meet to collaboratively create a Ready to Scout Plan specifically for the Jamboree.
6. The Ready to Scout Plan should be submitted to the Contingent Support Team via email (jamboree@scoutswa.com.au).
7. The Health & Wellbeing Lead will remain in close contact with the parents/guardians, home Section Leader and Jamboree Scout Leader as preparations progress.

GUIDELINES FOR ONSITE AT JAMBOREE 2025

Carers or Care/Support Workers are not to be utilised to deliver the youth program at the Jamboree while in the role of Carer or Care/Support Worker as their role is solely for the purpose of supporting a Scout with additional needs at the event. The Carer or Care/Support Worker cannot have multiple roles or be tasked with other duties.

23 Key Dates

Date	Time	Event	Venue
24 Jun 24	6:30pm	Jamboree Scout Leader Meeting – June	Scouts WA Head Office
22 Jul 24	7:00pm	Jamboree Scout Leader Meeting – July	Online
24 Aug 24	8:00am	Leader Orientation Day	TBC
16 Sept 24	7:00pm	Jamboree Scout Leader Meeting – September	Online
21-23 Sept 24	-	PREJAM Camp	Manjedal Adventure Centre
21 Oct 24	7:00pm	Jamboree Scout Leader Meeting – October	Online
9-10 Nov 24	-	Gear Pack Weekend	Manjedal Adventure Centre
19 Nov 24	7:00pm	Jamboree Scout Leader Meeting – November	Online
16 Dec 24	7:00pm	Jamboree Scout Leader Meeting – December	Online
4-5 Jan 25	-	Contingent travels to Jamboree site	
6 Jan 25	TBC	Jamboree Opening	Maryborough
10 Jan 25	-	Visitor Day	Maryborough
11 Jan 25	-	Visitor Day	Maryborough
12 Jan 25	-	Visitor Day	Maryborough
15 Jan 25	TBC	Jamboree Closing	Maryborough
16 Jan 25	-	Contingent departs Jamboree	Maryborough
16 Jan 25	-	Post-Tour commences	Redland Bay
21 Jan 25	-	Post-Tour concludes and travels home	Redland Bay
8-9 Feb 25	-	Gear Collection Weekend	Manjedal Adventure Centre
17 Feb 25	7:00pm	Jamboree Scout Leader Meeting – review	Scouts WA Head Office